



CITY OF EAST PROVIDENCE

**2017 – 2018
BUDGET**



PRESENTED TO THE EAST PROVIDENCE CITY COUNCIL

**JAMES A. BRIDEN, MAYOR
ROBERT BRITTO, ASSISTANT MAYOR
JOSEPH A. BOTELHO. JR.
BRIAN J. FARIA
ANNA M. SOUSA**

**PRESENTED BY:
TIMOTHY J. CHAPMAN, CITY MANAGER**



City of East Providence
OFFICE OF THE CITY CLERK

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KIM A. CASCI-PALANGIO
CITY CLERK

October 25, 2017

To the Director of Finance:

In accordance with the provisions of Article V, Section 13, of the City Charter, we Timothy J. Chapman, City Manager and Kim A. Casci-Palangio, City Clerk of the City of East Providence, respectively do hereby certify that the within budget was adopted on October 20, 2017 as the budget for the City of East Providence, for the fiscal year 2017-2018, which begins November 1, 2017 and ends October 31, 2018.

IN ATTESTATION WHEREOF, we have hereby unto set our hands this twenty-fifth day of October, 2017.


Timothy J. Chapman
City Manager


Kim A. Casci-Palangio
City Clerk

CITY OF EAST PROVIDENCE, RHODE ISLAND

2017-2018 BUDGET

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Honorable Mayor and City Council Members:

I have had the honor of serving the residents of East Providence as City Manager for over one year and it has been a rewarding, challenging, and unique experience. The residents demand quality service, professionalism, transparency, financial responsibility and dedication. I trust our residents understand and appreciate the hard work that our City employees provide each day. Our employees strive to reach those demands and their own goals throughout the year. The City continues to grow economically and move in a positive direction. Our elected officials and leaders work diligently to assist the community. Through the budget presented, we will continue to focus on maintaining the demands of our residents and building on business, renewable energy, economic, and community goals to improve our City.

Here is my view of our City:

From a financial perspective - First and foremost, this budget does not deviate from the fiscal conservatism that the City has adhered to since the Budget Commission departed in 2013. In fact, it provides fiscally responsible measures to the stark reality that the City will incur increased costs resulting from nine City/School union contracts expiring at the end of the current fiscal year; taxpayer expectations that we repair decaying infrastructure, particularly our roads; our continued promise to residents that our public safety capabilities are second to none; an unanticipated, substantial increase to our required pension contribution for our Police and Fire Retirement Plan; additional funding requested by our School Department; a loss of "Distressed Community" revenue from the state; and a host of other challenges. This budget meets these significant cost challenges and allows us to meet our obligation to provide excellent municipal services to our entire community. It also importantly positions ourselves for new growth and development that will eventually expand our general fund revenue base to reduce the future tax burden on our residents and businesses. While this budget is cost efficient, it does call for a tax increase of 2.49 percentage points, some of which (about .7 percentage points) is due to the fact that the City's tax and fiscal year are unsynchronized, and that only 70% of a tax increase is collected during a particular fiscal year. If our tax and fiscal years were synchronized, this budget's tax increase would be approximately 1.8 percentage points.

You will see that this budget prioritizes public safety, infrastructure improvements and education, areas that we will need to enhance to facilitate our future growth. Later, in this letter you will learn of the exciting growth initiatives and opportunities that will soon push East Providence to the forefront of Rhode Island communities, and that will make us an even better place to live, work and do business. This budget will help solidify our present fiscal base, so that it can be a springboard used to help build a prosperous future that all of our residents can enjoy.

The Present Financial Picture: I am happy to report that the City is now in a considerably stronger financial position than it was only a short time ago when in 2011 it was placed under state fiscal oversight due to accumulated deficits, the inability to present a balanced budget, and the incapacity to pay its bills on time. With the support of our residents, political leaders and municipal/School employees, we not only have dug ourselves out of our financial distress, but we have exceeded ahead of schedule all of our goals to make certain that we remain a fiscally viable community. Our important accomplishments have included:

- Operating surpluses in all fiscal years since the departure of the Budget Commission in 2013.
- Bond Ratings that have been upgraded from junk status to "Investment Grade" quality from both the Moody's (A2) and Standard and Poor's (A) rating services. Most recently, Standard and Poor's in March of 2017, cited the City's "improved management conditions which have led to consistently strong budgetary performances and increases in available reserves over the past three years to very strong levels." The City's high bond ratings guarantee that it will be able to secure the lowest available interest rates when it sells bonds to finance major construction projects, or refinances existing bonds that it has outstanding. Our high bond ratings should save the City millions of dollars in future interest payments, as well as signal to potential and existing business that we are a fiscally responsible community to operate in.
- A fully funded Budget Reserve Fund that encompasses ten percent of revenues. All fiscally responsible cities have adequate reserves to protect against the unexpected. Our reserve fund was achieved seven years ahead of schedule, and will protect the City against unexpected reductions in revenues, or unanticipated increases in expenditures, such as healthcare.

- A reduction in the amount needed by the City for TANs borrowing. This is a measure of the City's cash liquidity. TANs borrowings have drastically been reduced from a high of \$32 million in 2011 to \$20 million in the past year. While the City will always have to borrow some level of TANs as long as its fiscal and tax years are different, the smaller amounts that are now required mean that the City will incur much lower annual interest payments than in previous years.
- A fulfillment of the City's commitment to fully fund its pension ARC. Additionally, the City has made significant additional contributions each year since 2013 to reduce its OPEB (Other Post-Retirement Employment Benefits) liability. This significant additional OPEB funding is something that only a handful of Rhode Island communities have accomplished, and will help to ensure East Providence's fiscal health for future taxpayer generations.
- Substantial investments in public safety that include the replacement of fire trucks, rescue vehicles and police cars. Our police and fire departments are well equipped with the latest equipment, so that our residents receive the best protection available.
- Important improvements made to the City's website that communicates relevant news, updates, and safety alerts to our residents and businesses in a faster and more comprehensive manner.
- A significant investment in new computer software. We have modernized our payroll and human resource functions, and have implemented an entirely new water/wastewater billing and tracking system. We have also made it much easier for residents to pay their tax bills online, to receive e-mail notices regarding tax due dates, and to electronically retrieve their historical payment amounts.

Next Year's Proposed Financial Picture: The proposed 2017 /2018 fiscal year budget anticipates that the City will reasonably resolve its remaining, expiring labor contracts, and will be then able to move forward with a number of important initiatives. I have removed over \$5 million from the submitted departmental budgets because I believe that we should continue to run our operations efficiently and accomplish more with less taxpayer dollars. That being said, the proposed budget calls for a \$5.2 million (3.4 percentage points) general fund expenditure increase from the prior year's budget. Of that amount, the School Department is proposed to increase by \$3.1 million and the City's operations by \$2.1 million.

The City's proposed General Operating Fund \$2.1 million budget increase represents a 2.9 percentage point increase over the prior year's budget. Public safety is budgeted to increase by about \$800K (excluding an additional \$1.2 million in pension contributions that are discussed in detail below); School funding from the City by \$600,000; a new City Workers Comp program that initially will add about \$400,000 to the budget, but which should save money long-term; and anticipated road construction bond payments which are budgeted next year to cost approximately \$250,000. The primary areas that have increased in this budget are discussed in detail below:

- Though the majority of City contracts are still being negotiated at the time of this budget message, we have estimated their potential financial impact into this budget. We have recognized in union negotiations that a content, motivated labor force is important to the City, and its future. We also realized that the City and its taxpayers can only afford to pay its municipal employees so much now, and into the future. We believe that our negotiations have produced, and will produce, reasonable contract settlements in relation to both current economic conditions and what recent labor negotiations from comparable Rhode Island communities have yielded. We do not intend, however, to sell out our future taxpayer generations by negotiating higher pension and OPEB payments down the road in exchange for current salary and healthcare concessions. Additionally, we are looking to structure our contract settlements so that all of our City and School Department contracts will not expire at the same time. Having all contracts expire at once is difficult to financially plan for, not to mention negotiate.

- One of our top priorities in the City, is public safety. For a good percentage of our residents, there is nothing more important. To ensure that we maintain our high standards for public safety excellence we need to alleviate the long standing understaffing in our public safety departments. While our budget calls only for an additional two officers increase for our Police Department, with our Fire Department staffing remaining flat with last year's budget, we know that in reality both departments have recently operated at understaffed levels due to unexpected injuries, sicknesses and retirements. In this budget, we plan to bring both our Police and Fire Departments back to adequate, budgeted staffing levels, and to keep them there through timely recruitment of new members. While these additional public safety positions will help reduce overtime, they will also allow our police officers and firefighters to be less fatigued to better accomplish the important, protective jobs that they are charged with. Our City will be an even safer place to live, work and do business.
- Our School Department is again requesting that the City provide additional financial support towards their operations, which include four union contracts that expire at the end of fiscal 2016/2017. I am recommending in this budget that the City contribute an additional \$600,000 in School funding, as well as another \$200,000 to be earmarked for School capital. The added City funding, combined with increased School state aid of approximately \$2.4 million, helps to push fiscal 2017/2018 School revenues nearly 3.9 percentage points higher than they were last year. Despite the substantial state funding increase to our School Department, there is an enhanced need this budget year for the City to also incrementally fund our schools because they are in the final year of the state's accelerated school funding formula, and no further annual increases in state aid are anticipated. Unless something changes with state funding, all future School Department operating increases will be borne by City taxpayers from the General Fund, and we do not want to be in a situation where these increases extend beyond the City's ability to maximally raise taxes. We need to plan for the worse with regard to state funding for our schools, and to collectively tighten our belts to avoid future fiscal distress.
- One aspect of City life that our residents express concern about is the poor condition of our roads. For years they have been neglected, especially during the period of time when our City experienced financial distress and was under state oversight. We have tried in recent years to make up for these years of disrepair, and have cumulatively allocated several million dollars to fix some of our roads, but we have not been able to make a dent in what is required. We are anticipating in this budget that our voters will approve up to \$15 million in bonding that will be designated to fix our roads, and that we will be able to bond in \$3.0 million increments over a five year period. Fiscal 2017/2018 will represent the first such \$3.0 bonding increment, and interest and principal next year for roads will cost us approximately \$250,000. The reason that we are planning to bond over a five year period is that we have been advised by our Engineering Department that it is unlikely that we will have the physical capacity to repair more than \$3.0 million of roads per year. We do believe, however, that after this five year period, we will have the finest roads in the state for years to come.
- We plan in fiscal 2017/2018 to fully fund our pension ARCs, and to make a substantial contribution towards funding our OPEB liability. Meeting our pension requirement was made more difficult this budget year when we learned from our newly appointed actuarial firm for our Police and Fire Retirement Plan that our long-time prior actuary had not been adequately accounting for the "Longevity" payment liability in the Plan, and had been using an out-of-date mortality table to account for retiree life expectancy. After these actuarial deficiencies were addressed by our new actuarial firm, it was determined that our Plan was again in "critical status" because it was only 54.8% funded (as opposed to 60% funded for the prior year), and that our new annual required contribution (ARC) to fully fund the Plan within twenty years had increased by over \$1.2 million from the prior year. Such an increase to the pension ARC would alone have increased the fiscal 2017/2018's tax rate by nearly 1.7 percentage points. Rather than overburden our taxpayers, we made the decision to instead reduce our additional OPEB contribution by \$1.2 million. We had for the past four years been contributing our full OPEB ARC into a trust, something that the state does not yet mandate, and that very few communities in Rhode Island have done. Even with this year's OPEB contribution

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reduction, we are still providing over \$1.0 million in additional OPEB funding, again far more than most Rhode Island communities are doing. Unfortunately, we had to take from our OPEB contribution to cover our newly discovered, and unanticipated, pension shortfall. We were very fortunate, however, that we had the ability to do so without burdening our taxpayers.

- Like the School Department did this fiscal year, the City has entered into a fully insured Workers Compensation Plan with the Rhode Island Interlocal Trust. Previously, the City was self-insured for Worker's Compensation. As a self-insured plan the City had unlimited and unpredictable liability for Worker's Compensation claims, some of which can extend for years, and potentially cost hundreds of thousands of dollars. Now the City's liability for Worker's Compensation is annually capped at the policy's premium. Additionally, the insurer now picks up all claims administration, and has an incentive to make sure that claims move through the system in a cost efficient manner, and that injured workers return to work as soon as possible. That type of monitoring alone should help reduce our future insurance premiums. Workers Compensation insurance gives the City protection against catastrophic claims. Not having it exposes the City to unlimited work related injury liability. While it may appear to be expensive at the start, we believe that over the years this insurance will prove to be cost effective. In this year's budget, we have conservatively estimated what Worker Compensation insurance will cost us, versus the savings that we will achieve. In future budget years we will have a better handle on its true net costs, and will budget accordingly.
- Reflected in the current budget is the fact that the City will no longer be receiving state funding as a "Distressed Community". While not falling into that category is a positive accomplishment for the City, it did mean that we will not be able to budget the considerable "Distressed Community" state assistance that we have during the past three fiscal years (\$583,000, \$685,000, & \$408,000), and that we had to make up the lost state revenue elsewhere in the budget.

From an economic development view – Strong and successful economic development has been provided through the due diligence and increased time and effort by the City's Planning Department and Economic Development Commission, along with other City departments. Major development projects have either completed construction or permitting. These projects include the Waterfront District's Kettle Point development (62 condominiums and 228 apartments, including a clubhouse), the four story 85,000 square foot University Orthopedics medical office building and surgery space employing approximately 150 individuals, an 80 unit five story apartment complex at Rumford Center, and the Highland Commons Commercial Center off of Route 6 which includes a bank, retail stores and restaurants.

The East Providence Economic Development Commission, a City board, provided a micro-loan funding to Heart Spot Art Center and Gallery for \$10,000. A tax stabilization agreement was approved for a mixed use residential commercial retail property developed by Apiary, LLC in Riverside. Additional economic and development activities include final approval for a new Cumberland Farms store in Kent Heights, the expansion of Jordan's Liquors on Taunton Avenue along with the introduction of National Tire & Battery on the same road. PODS Swim opened its new 12,000 square foot commercial swimming pool facility just this spring. The American Automobile Association (AAA) is nearing completion of their new facility on Wampanoag Trail.

The City launched its new economic development website: www.eastprovidencebusiness.com this year which complements our municipal webpage, www.eastprovidenceri.net and the Waterfront District webpage, www.eastprovidencewaterfront.com. The economic development website educates businesses on why they should come to East Providence. We invite you to take a look.

Further, the City worked cooperatively with the RI Small Business Development Center to host two economic development related seminars in 2017. One seminar was to inform individuals about the process of starting a new business in our State and the other seminar provided assistance on the use of renewable energy to build a strong economy.

Another exciting piece to the revitalization of the City's Waterfront District has been the creation of a seasonal outdoor waterfront concert venue at Bold Point Park. The first class venue is operated by a nationally-acclaimed company, Live Nation and their partner, Rhode Island's Waterfront Productions. The Beach Boys successfully opened the 2017 concert season. This venue will provide another economic catalyst to our growing waterfront.

From the community service and infrastructure improvements view - The City has a strong work force that engages daily with its citizens. The residents of East Providence enjoy trips to the Library, Senior Center, and City parks. Our Senior Center offers 22 assorted programs weekly and an additional 10 programs monthly. The Center serves over 2,200 members and continues to grow. The Police Department responded to 44,252 calls for service. The Fire Department addressed 11,572 calls for service. These two departments are the best in the State and perform so well because of the support from City taxpayers.

The Library system attended to over 220,000 visitors offering circulation of more than 295,000 items. Additionally, 907 programs were offered with an attendance of 16,704 patrons. The Anne Ide Fuller Creative Learning Center in the Kent Heights section opened this year and allows residents the opportunity to develop and refine a skill and pursue technological advances. Our Recreation Department serves over 10,000 residents including programs for Pre-K and youth (summer day camp and food service, monthly evening child care, school vacation day camp, STEM programming, dance, cooking, etc.), adults and seniors (bus trips, mixed fitness classes, yoga in the park, cardio classes, etc.), special needs youth and adults (dine out, mystery rides, summer camp, day trips, dancersize, etc.) and special events (Winterfest, Turkey Trot, Charity 5K, Dolly Searle Charity Golf Tournament, community garden, Concerts in the Park, etc.). All these events are a collaboration between City employees, residents, and volunteers. In addition, the Recreation Department dedicates a portion of its activity to the operation of East Providence's nationally renowned historical treasure, the Loeff Carousal. The Carousal has been a favorite trip for over 12 million riders. The City receives visitors to the Carousal from throughout the country.

The City's infrastructure needs continue to be addressed. The Department of Public Works, along with the Water Department, has overseen the construction of a new six million gallon tank with a new chlorination station, installation of a new 20" water transmission main, and cleaning and lining of water pipelines in the Rumford station. The water tower will be painted and rehabilitated for the first time in twenty years. The Department of Public Works has implemented a new water/wastewater billing system along with monthly billing, provided improvements to the Townie Pride Park and Honor Flight pathway at Veterans Park in Squantum Woods, the construction of a new infield at Kimberly Ann Rock Complex, and reclamation of roadways throughout the City. Additionally, the City expects to enter into energy incentives and programs to go "green", save taxpayer dollars, and use wind and solar power for the benefit of our citizens.

All of these accomplishments cannot be performed without the support, understanding, and cooperation of the City Council, staff, employees of our City and most importantly our residents. As a City, we need to continue to work closely to expand our economic base, address meaningful issues, and prosper through laser focused, goal-orientated ideas. After all, in the words of Danny Thomas, "Success has nothing to do with what you gain in life or accomplish for yourself. It's what you do for others."

Sincerely,



Timothy J. Chapman

City Manager

CITY OF EAST PROVIDENCE
ALL FUNDS SUMMARY
FISCAL 2018
10/20/2017

ALL FUNDS REVENUE	FY 2015	FY 2016	FY 2017			FY 2018		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
CITY TAX REVENUE	60,302,645	60,214,197	59,554,106	11,612,236	60,096,191	59,375,248	61,780,970	60,862,532
CITY STATE AID	5,207,407	5,487,104	5,055,654	2,730,747	4,677,836	4,638,504	4,638,504	4,638,504
CITY DEPARTMENT REVENUE	7,137,149	6,725,252	6,966,884	3,434,205	7,345,332	7,211,409	7,211,409	7,395,646
CITY OTHER	-	2,215,000	1,448,967	-	1,448,967	1,500,000	1,500,000	1,500,000
TOTAL CITY REVENUE	72,647,201	74,641,553	73,025,610	17,777,188	73,568,326	72,725,161	75,130,883	74,396,682
SCHOOL TAX REVENUE	43,197,809	44,003,809	45,003,809	11,122,634	45,003,809	46,124,752	45,624,752	45,624,752
SCHOOL STATE AID	30,237,654	31,094,815	33,058,966	15,547,407	33,058,966	35,482,777	35,482,777	35,482,777
SCHOOL OTHER	3,166,816	2,135,000	1,390,000	1,640,695	1,390,000	1,465,000	1,465,000	1,465,000
TOTAL SCHOOL REVENUE	76,602,279	77,233,624	79,452,775	28,310,736	79,452,775	83,072,529	82,572,529	82,572,529
CITY REVENUE	149,249,480	151,875,177	152,478,385	46,087,924	153,021,101	155,797,690	157,703,412	156,969,211
WATER REVENUE	7,609,950	8,413,350	8,219,020	3,817,396	8,834,066	9,599,747	9,653,372	9,653,372
WASTEWATER REVENUE	14,727,961	14,366,846	13,637,370	5,533,681	14,212,969	13,799,235	13,799,235	13,799,235

Total Revenue 171,587,391 174,655,373 174,334,775 55,439,001 176,068,136 179,196,672 181,156,019 180,421,818

ALL FUNDS EXPENSE	FY 2015	FY 2016	FY 2017			FY 2018		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
100 CITY COUNCIL	34,139	79,721	61,687	15,286	36,757	54,753	35,787	35,787
150 CITY MANAGER	303,406	320,816	302,010	137,373	315,967	346,383	345,883	345,883
155 SENIOR SERVICES	320,606	339,252	375,328	164,910	375,663	386,448	383,148	383,148
170 IT	1,065,079	1,431,474	1,249,645	633,380	1,205,326	1,214,136	1,212,803	1,078,437
200 CITY CLERK	637,373	699,338	692,190	337,372	709,276	698,884	700,361	700,361
260 FINANCE	666,268	924,020	874,624	352,962	813,361	843,979	841,104	841,104
270 TAX COLLECTION	474,404	494,798	500,966	179,945	493,038	638,818	631,018	631,018
280 PURCHASING								
290 TAX ASSESSMENT	836,070	777,807	762,953	237,052	538,296	721,830	613,302	613,302
300 PLANNING	595,893	615,203	687,120	315,285	697,869	824,621	631,169	631,169
350 LAW	293,280	317,566	369,133	148,402	337,960	368,754	367,641	367,641
400 HUMAN RESOURCES	605,903	606,597	533,199	260,848	567,681	610,180	594,614	594,614
450 CANVASSING AUTHORITY	186,225	207,136	215,728	115,166	206,533	227,771	226,978	226,978
550 LIBRARY	1,966,844	2,141,015	2,299,774	1,010,768	2,293,632	2,315,715	2,299,874	2,299,874
600 PUBLIC WORKS	252,310	266,614	270,257	120,945	272,359	271,176	271,176	271,176
605 BUILDING INSPECTION	664,606	769,895	763,875	391,915	868,434	768,891	771,913	771,913
610 ENGINEERING	726,534	736,521	739,855	328,287	750,986	767,976	755,582	755,582
630 HIGHWAY	3,667,190	3,911,504	4,418,895	2,005,090	4,419,112	4,634,200	4,529,547	4,529,547
635 STREETLIGHTS	672,497	607,507	700,000	300,522	685,092	700,000	700,000	700,000
650 REFUSE DISPOSAL	2,557,293	2,603,652	2,814,547	1,449,051	2,723,419	2,883,329	2,884,406	2,884,406
660 PUBLIC BUILDINGS	1,288,306	1,396,111	1,290,756	612,370	1,314,846	1,562,657	1,361,987	1,361,987
670 CENTRAL GARAGE	733,502	750,931	787,261	348,812	793,090	773,573	771,373	771,373
700 POLICE	14,921,758	14,994,034	15,542,473	6,852,078	15,464,594	16,437,525	16,355,163	16,355,163
720 ANIMAL SHELTER	316,596	298,385	335,180	136,628	296,780	302,350	333,711	333,711
730 HARBOR MASTER	43,932	47,965	49,350	16,707	41,742	51,242	50,742	50,742
750 FIRE	18,356,185	18,337,256	19,215,488	8,207,564	19,113,548	22,258,084	20,350,884	20,350,884
800 RECREATION	740,102	779,424	781,344	308,207	782,697	827,167	798,867	798,867
801 PIERCE STADIUM	30,683	22,675	18,000	5,281	35,504	40,500	15,500	15,500
850 CAROUSEL	-	126,038	106,458	29,445	110,247	133,567	131,923	131,923
900 MISC/GENERAL GOV'T	10,381,104	9,909,501	7,549,113	1,774,861	7,762,396	7,993,310	7,186,325	6,836,325
905 DEBT SERVICE	8,116,690	8,498,704	7,269,434	2,286,110	7,216,355	8,658,494	7,478,104	4,931,975
910 CAPITAL	1,157,691	1,359,458	1,448,967	563,397	1,617,761	1,500,000	1,500,000	3,796,294
950 SCHOOL DEPARTMENT	74,478,044	76,913,624	79,452,775	38,931,860	79,452,775	83,072,529	82,572,529	82,572,529
120 WATER	7,235,375	7,051,560	8,219,020	2,917,546	8,719,558	9,599,747	9,653,372	9,653,372
140 WASTEWATER	12,976,139	10,897,437	13,637,370	5,463,200	13,344,776	13,799,235	13,799,235	13,799,235

Total Expense 167,302,027 169,233,539 174,334,775 76,958,624 174,377,432 186,287,823 181,156,020 180,421,819

Surplus/(Deficit) 4,285,364 5,421,834 - (21,519,623) 1,690,704 (7,091,151) (0) (0)

CITY OF EAST PROVIDENCE
FUNDS DETAIL
FISCAL 2018
10/20/2017

GENERAL FUND REVENUE	FY 2015	FY 2016	FY 2017			FY 2018		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
TOTAL CITY FUND REVENUE	72,647,201	74,641,553	73,025,610	17,777,188	73,568,326	72,725,161	75,130,883	74,396,682
TOTAL SCHOOL FUND REVENUE	76,602,279	77,233,624	79,452,775	28,310,736	79,452,775	83,072,529	82,572,529	82,572,529
Total Revenue	149,249,480	151,875,177	152,478,385	46,087,924	153,021,101	155,797,690	157,703,412	156,969,211

GENERAL FUND EXPENSE	FY 2015	FY 2016	FY 2017			FY 2018		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
100 CITY COUNCIL	34,139	79,721	61,687	15,286	36,757	54,753	35,787	35,787
150 CITY MANAGER	303,406	320,816	302,010	137,373	315,967	346,383	345,883	345,883
155 SENIOR SERVICES	320,606	339,252	375,328	164,910	375,663	386,448	383,148	383,148
170 IT	1,065,079	1,431,474	1,249,645	633,380	1,205,326	1,214,136	1,212,803	1,078,437
200 CITY CLERK	637,373	699,338	692,190	337,372	709,276	698,884	700,361	700,361
260 FINANCE	666,268	924,020	874,624	352,962	813,361	843,979	841,104	841,104
270 TAX COLLECTION	474,404	494,798	500,966	179,945	493,038	638,818	631,018	631,018
280 PURCHASING	-	-	-	-	-	-	-	-
290 TAX ASSESSMENT	836,070	777,807	762,953	237,052	538,296	721,830	613,302	613,302
300 PLANNING	595,893	615,203	687,120	315,285	697,869	824,621	631,169	631,169
350 LAW	293,280	317,566	369,133	148,402	337,960	368,754	367,641	367,641
400 HUMAN RESOURCES	605,903	606,597	533,199	260,848	567,681	610,180	594,614	594,614
450 CANVASSING AUTHORITY	186,225	207,136	215,728	115,166	206,533	227,771	226,978	226,978
550 LIBRARY	1,966,844	2,141,015	2,299,774	1,010,768	2,293,632	2,315,715	2,299,874	2,299,874
600 PUBLIC WORKS	252,310	266,614	270,257	120,945	272,359	271,176	271,176	271,176
605 BUILDING INSPECTION	664,606	769,895	763,875	391,915	868,434	768,891	771,913	771,913
610 ENGINEERING	726,534	736,521	739,855	328,287	750,986	767,976	755,582	755,582
630 HIGHWAY	3,667,190	3,911,504	4,418,895	2,005,090	4,419,112	4,634,200	4,529,547	4,529,547
635 STREETLIGHTS	672,497	607,507	700,000	300,522	685,092	700,000	700,000	700,000
650 REFUSE DISPOSAL	2,557,293	2,603,652	2,814,547	1,449,051	2,723,419	2,883,329	2,884,406	2,884,406
660 PUBLIC BUILDINGS	1,288,306	1,396,111	1,290,756	612,370	1,314,846	1,562,657	1,361,987	1,361,987
670 CENTRAL GARAGE	733,502	750,931	787,261	348,812	793,090	773,573	771,373	771,373
700 POLICE	14,921,758	14,994,034	15,542,473	6,852,078	15,464,594	16,437,525	16,355,163	16,355,163
720 ANIMAL SHELTER	316,596	298,385	335,180	136,628	296,780	302,350	333,711	333,711
730 HARBOR MASTER	43,932	47,965	49,350	16,707	41,742	51,242	50,742	50,742
750 FIRE	18,356,185	18,337,256	19,215,488	8,207,564	19,113,548	22,258,084	20,350,884	20,350,884
800 RECREATION	740,102	779,424	781,344	308,207	782,697	827,167	798,867	798,867
801 PIERCE STADIUM	30,683	22,675	18,000	5,281	35,504	40,500	15,500	15,500
850 CAROUSEL	-	126,038	106,458	29,445	110,247	133,567	131,923	131,923
900 MISC/GENERAL GOV'T	10,381,104	9,909,501	7,549,113	1,774,861	7,762,396	7,993,310	7,186,325	6,836,325
905 DEBT SERVICE	8,116,690	8,498,704	7,269,434	2,286,110	7,216,355	8,658,494	7,478,104	4,931,975
910 CAPITAL	1,157,691	1,359,458	1,448,967	563,397	1,617,761	1,500,000	1,500,000	3,796,294
950 SCHOOL DEPARTMENT	74,478,044	76,913,624	79,452,775	38,931,860	79,452,775	83,072,529	82,572,529	82,572,529
Total Expense	147,090,513	151,284,542	152,478,385	68,577,879	152,313,098	162,888,841	157,703,412	156,969,211
Surplus(Deficit)	2,158,967	590,635	-	(22,489,955)	708,003	(7,091,151)	(0)	(0)

WATER FUND	FY 2015	FY 2016	FY 2017			FY 2018		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
REVENUE	7,609,950	8,413,350	8,219,020	3,817,396	8,834,066	9,599,747	9,653,372	9,653,372
EXPENSE	7,235,375	7,051,560	8,219,020	2,917,546	8,719,558	9,599,747	9,653,372	9,653,372
Surplus/(Deficit)	374,575	1,361,790	-	899,850	114,508	(0)	(0)	(0)

WASTE WATER FUND	FY 2015	FY 2016	FY 2017			FY 2018		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
REVENUE	14,727,961	14,366,846	13,637,370	5,533,681	14,212,969	13,799,235	13,799,235	13,799,235
EXPENSE	12,976,139	10,897,437	13,637,370	5,463,200	13,344,776	13,799,235	13,799,235	13,799,235
Surplus/(Deficit)	1,751,822	3,469,409	-	70,481	868,192	0	0	0

**CITY OF EAST PROVIDENCE
GENERAL FUND REVENUE DETAIL
FISCAL 2018**

Account Description	FY 2015	FY 2016	FY 2017			FY 2018		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
PROPERTY TAXES								
TAX COLLECTIONS - Current	78,246,363	79,337,054	80,527,110	20,850,300	80,992,557.00	81,225,741	83,131,463	82,213,025
TAX COLLECTIONS - Prior	24,140,189	23,990,711	23,130,805	1,351,904	23,207,443	23,274,259	23,274,259	23,274,259
TAX COLLECTIONS - Penalty Int.	1,113,902	890,241	900,000	532,666	900,000	1,000,000	1,000,000	1,000,000
TOTAL	103,500,454	104,218,006	104,557,915	22,734,870	105,100,000	105,500,000	107,405,722	106,487,284
CITY REVENUE								
TAXES	60,302,645	60,214,197	59,554,106	11,612,236	60,096,191	59,375,248	61,780,970	60,862,532
STATE AID								
PILOT - HOSPITAL	685,142	218,245	248,601	100,489	326,194	243,053	243,053	243,053
DISTRESSED COMMUNITY	582,845	685,142	408,549	-	-	-	-	-
LIBRARY AID & OTHER	900,085	354,339	422,447	422,447	422,447	415,613	415,613	415,613
MOTOR VEHICLE	45,933	505,623	501,297	258,457	516,914	516,914	516,914	516,914
PUBLIC SERVICE CORP TAX	321,687	582,845	607,219	-	590,502	590,502	590,502	590,502
HOTEL TAX	363,025	50,607	57,809	-	52,833	54,040	54,040	54,040
MEALS TAX	505,623	917,015	1,026,268	478,416	985,482	1,034,918	1,034,918	1,034,918
SCHOOL HOUSING AID	1,432,984	1,828,104	1,620,415	1,470,938	1,620,415	1,620,415	1,620,415	1,620,415
STATE REVAL REIMB	-	-	-	-	-	-	-	-
ADDITIONAL HOUSING AID	-	-	-	-	-	-	-	-
INCENTIVE	224,226	223,919	-	-	-	-	-	-
LIBRARY CONSTRUCTION AID	57,581	61,265	63,549	-	63,549	63,549	63,549	63,549
FINANCE OFFICER	88,276	60,000	99,500	-	99,500	99,500	99,500	99,500
TOTAL	5,207,407	5,487,104	5,055,654	2,730,747	4,677,836	4,638,504	4,638,504	4,638,504
DEPARTMENT REVENUE								
155 SENIOR SERVICES	49,916	62,187	96,280	38,428	64,500	73,030	73,030	73,030
200 CITY CLERK	1,403,718	1,426,000	1,426,000	670,171	1,569,629	1,675,566	1,675,566	1,675,566
260 FINANCE	30,000	30,000	60,000	16,872	60,000	60,000	60,000	60,000
300 PLANNING	9,127	7,500	7,500	3,585	7,500	7,500	7,500	7,500
400 HUMAN RESOURCES	168,726	200,000	125,000	51,435	120,000	125,000	125,000	125,000
550 LIBRARY FINES	53,488	40,000	50,000	22,290	40,000	50,000	50,000	50,000
600 DPW	372,615	53,488	53,488	1,444	53,488	54,768	54,768	54,768
605 BUILDING	146,446	425,000	425,000	609,488	875,000	689,555	689,555	689,555
610 ENGINEERING	5,305	142,712	142,715	2,175	142,715	148,704	148,704	148,704
630 HIGHWAY	-	3,000	7,000	2,336	10,000	7,000	7,000	7,000
650 REFUSE DISPOSAL	1,541,872	8,375	-	7,547	-	-	-	-
700 POLICE	18,388	1,132,055	1,325,000	703,584	1,325,000	1,250,000	1,250,000	1,250,000
720 ANIMAL SHELTER	39,980	18,000	18,000	7,278	18,000	18,000	18,000	18,000
730 HARBOR MASTER	2,296,940	50,000	50,000	32,100	45,000	45,000	45,000	45,000
750 FIRE	87,073	2,171,229	2,490,000	1,119,209	2,275,000	2,298,000	2,298,000	2,298,000
800 RECREATION	6,114	66,714	74,326	34,554	115,000	120,000	120,000	120,000
801 PIERCE STADIUM	-	7,011	7,011	3,150	4,500	5,000	5,000	5,000
850 CAROUSEL	57,684	88,000	112,000	2,410	75,000	95,000	95,000	95,000
RENT	154,597	105,400	130,000	106,149	172,000	175,000	175,000	175,000
MISCELLANEOUS	77,276	-	25,000	-	115,000	50,000	50,000	412,240
SCHOOL - SALARIES	547,141	613,581	262,564	-	178,000	178,003	178,003	-
SCHOOL - REFUSE	70,743	75,000	80,000	-	80,000	86,283	86,283	86,283
TOTAL	7,137,149	6,725,252	6,986,884	3,434,205	7,345,332	7,211,409	7,211,409	7,395,646
OTHER								
CAPITAL FUND TRANSFER IN	-	2,215,000	1,448,967	-	1,448,967	1,500,000	1,500,000	1,500,000
TOTAL CITY REVENUE	72,647,201	74,641,553	73,025,610	17,777,188	73,568,326	72,725,161	75,130,883	74,396,682
SCHOOL REVENUE								
TAXES	43,197,809	44,003,809	45,003,809	11,122,634	45,003,809	46,124,752	45,624,752	45,624,752
STATE AID								
STATE AID	29,515,729	30,348,208	32,245,114	15,547,407	32,245,114	35,482,777	35,482,777	35,482,777
GROUP HOME	543,011	510,748	550,150	-	550,150	-	-	-
HIGH COST SPED ED	178,914	235,859	263,702	-	263,702	-	-	-
NON PUBLIC TRANS	-	-	-	-	-	-	-	-
TOTAL	30,237,654	31,094,815	33,058,966	15,547,407	33,058,966	35,482,777	35,482,777	35,482,777
OTHER								
MEDICAID/OTHER	3,166,816	2,135,000	1,390,000	1,640,695	1,390,000	1,465,000	1,465,000	1,465,000
TOTAL SCHOOL REVENUE	76,602,279	77,233,624	79,452,775	28,310,736	79,452,775	83,072,529	82,572,529	82,572,529
TOTAL REVENUES	149,249,480	151,875,177	152,478,385	46,087,924	153,021,101	155,797,690	157,703,412	156,969,211

CITY COUNCIL

James A. Briden, Mayor
Robert Britto, Assistant Mayor
Joseph A. Botelho, Jr.
Brian J. Faria
Anna M. Sousa

The City Council is made up of five elected officials. One from each of the four wards within the City and one elected at-large. The Mayor and Assistant Mayor are elected by the Council from among its members. The Mayor presides at the Council meetings and is the ceremonial head of City Government. The Assistant Mayor acts as Mayor during the absence or disability of the Mayor. The City Council meets regularly on the first and third Tuesdays of the month except on holidays when an alternate date is set. In July and August, the Council meets once each month.

The City Council determines policy for City government by resolution, ordinance and adoption of the City budget. The Council is instrumental in assisting citizens with questions and complaints regarding the workings of City government.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

100 CITY COUNCIL

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	18,500	18,500	18,500	9,405	19,366	18,500	18,500	18,500
51141	Phone Allowance	-	-	4,200	-	-	4,200	4,200	4,200
52101	Health Insurance	-	53,121	33,385	221	1,344	17,205	-	-
52102	Life Insurance	-	-	-	-	-	-	-	-
52103	Dental Insurance	-	-	-	-	-	1,150	1,150	1,150
52110	Health CoShare	-	-	(6,013)	(1,761)	(241)	1,761	-	-
52301	FICA/Medicare	1,500	1,400	1,415	693	1,740	1,737	1,737	1,737
53705	Postage	-	-	2,000	30	112	2,000	2,000	2,000
54403	Telephone/Communications	3,150	4,200	-	2,804	158	-	-	-
55000	Public Celebrations	5,429	2,335	3,200	995	3,717	3,200	3,200	3,200
55400	Advertising, Printing	-	-	-	-	-	-	-	-
56100	General Office Expense	5,560	165	5,000	2,899	10,561	5,000	5,000	5,000
	TOTAL	34,139	79,721	61,687	15,286	36,757	54,753	35,787	35,787

STAFFING	2017	Proposed
Position	Totals	Totals
Mayor	1	1
Assistant Mayor	1	1
Councilmembers	3	3
-		-
-		-
Totals	5	5

CITY MANAGER

Timothy J. Chapman
City Manager

As the City's Chief Executive Officer, the City Manager administers the functions of the City in accordance with Federal and State laws, as well as the City Charter, Ordinances, established policies, and collective bargaining agreements.

The City Manager is responsible for planning and controlling the operations of City government, including all personnel transactions and is charged with the preparation, presentation, and administration of the annual budget as adopted by the City Council. The City Manager prepares status reports and analyzes issues for presentation to the City Council. The City Manager also serves as the City's Public Safety Director, Emergency Management Director, and the Chief Procurement Officer. In addition, the City Manager also serves on numerous boards and commissions where the activities of those organizations could have a significant impact on the City.

The City Manager's Office is staffed by the City Manager and an Administrative Assistant. The City Manager's Office also handles all constituent concerns/requests via phone, email, or walk-ins and is responsible for following up with the appropriate department for resolution. All City Department Heads report directly to the City Manager.

Going forward, the City Manager will continue to administer the five-year fiscal stability plan adopted by the State appointed Budget Commission. The City Manager will strive to implement new ideas to help streamline the business permitting process, utilize new computer software that can improve existing work processes, and identify additional areas for economic development in our City. The City Manager will provide oversight for upcoming roadway infrastructure, energy initiatives, water system improvements, focus on efforts to increase the City's tax base, and continue to promote sound financial management practices.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

150 CITY MANAGER

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	216,359	229,390	208,544	101,838	227,370	240,124	240,124	240,124
51133	Longevity	4,445	4,520	4,445	-	4,445	4,445	4,445	4,445
51322	Severance Pay	7,320	-	-	-	-	-	-	-
52101	Health Insurance	16,774	17,891	16,691	9,440	19,527	17,205	17,205	17,205
52102	Life Insurance	1,269	-	1,269	-	1,269	1,320	1,320	1,320
52103	Dental Insurance	-	-	-	-	-	1,526	1,526	1,526
52110	Health CoShare	(3,328)	(3,626)	(3,758)	(1,260)	(2,220)	(2,444)	(2,444)	(2,444)
52208	MERS Pension	36,467	52,801	50,314	17,086	42,270	56,447	56,447	56,447
52301	FICA/Medicare	14,868	15,896	15,755	7,176	16,122	18,710	18,710	18,710
53705	Postage	77	38	50	28	53	50	50	50
54403	Telephone/Communications	4,662	-	2,500	-	-	2,500	2,500	2,500
55800	Travel and Training	671	1,740	3,000	619	1,322	2,500	2,500	2,500
56100	General Office Expense	2,067	1,975	1,200	1,998	4,077	2,000	1,500	1,500
56101	Office Equipment	241	191	500	448	633	500	500	500
57305	Repair & Maintenance -Equipm	-	-	-	-	-	-	-	-
58102	Dues & Fees	1,514	-	1,500	-	1,100	1,500	1,500	1,500
	TOTAL	303,406	320,816	302,010	137,373	315,967	346,383	345,883	345,883

STAFFING	2017	Proposed
Position	Totals	Totals
City Manger	1	1
Constituent Affairs Coordinator	1	1
Receptionist		1
-		-
-		-
Totals	2	3

SENIOR SERVICES

Robert Rock
Director

The East Providence Senior Activity Center serves individuals 55 years of age and older, or any age and disabled. The center provides directly or makes arrangements for outreach, information, referral, socialization, education, health services, transportation, volunteer opportunities, nutrition, and recreation. The center offers twenty-two assorted programs weekly and an additional 10 programs monthly.

Our Nationally Accredited center has the official recognition that the center meets professional and national standards for senior centers. It also assures older adult consumers, their families and caregivers that we are operating out of a common senior center philosophy. The center currently has a membership of over 2,200 and grows daily.

Our Elder Resource Specialist creates a direct link for the senior and disabled population and their families. She links them to information and services that are available to them such as: Health Insurance/Medicare, Medical Assistance, Food Stamps, Heating Assistance, Housing Options, Social Security, In Home Care, Caregiver's Support Services and more. Resources and information are ample and the Resource Specialist provides a service that is utilized immensely.

The East Providence Senior Activity Center is a state-certified site for diabetes outpatient education classes and individual counseling. The nurse coordinates all health screenings, manages ancillary health office personnel, referrals, and scheduling for: registered nutritionists, a registered pharmacist, and laboratory services. She also coordinates all health presentations, facilitates diabetes support group monthly meetings, coordinates influenza clinics each fall, and assesses walk-in clients daily for health assessments/questions/problems.

The center is a meal site for a congregate nutrition program, serving over 18,000 meals last year. Ocean State Dining is a federally funded grant program from the Department of Aging, Title III B funds.

Over eighty volunteers work in the capacity of waitstaff, recreational leaders, cashier, librarians, receptionists and advisory board. Member and volunteer input are greatly valued and serve as a great source of new ideas. The senior center has community partnerships with over fifty different community agencies.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

155 SENIOR SERVICES

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	140,563	143,719	149,189	69,928	150,654	149,187	149,187	149,187
51116	Part Time/Temporary Pay	71,132	82,344	91,728	38,266	91,328	95,316	95,316	95,316
51133	Longevity	10,230	10,404	10,404	-	10,404	10,884	10,884	10,884
51201	Regular Overtime	-	-	-	882	882	-	-	-
51322	Severance Pay	-	-	-	-	-	-	-	-
52101	Health Insurance	18,556	19,804	34,431	19,473	40,282	35,161	34,411	34,411
52102	Life Insurance	895	-	-	-	-	1,320	1,320	1,320
52103	Dental Insurance	-	-	-	-	-	3,449	3,449	3,449
52110	Health CoShare	(2,006)	(2,138)	(4,510)	(2,113)	(4,601)	(4,886)	(4,886)	(4,886)
52112	Clothing Allowance	250	375	250	-	125	250	250	250
52208	MERS Pension	30,958	33,371	37,342	16,744	36,611	36,960	36,960	36,960
52301	FICA/Medicare	17,602	18,225	18,724	8,591	18,824	19,537	19,537	19,537
53000	Purchased Professional Service	-	-	-	-	-	-	-	-
53101	Instructors	14,625	18,735	18,770	6,855	18,227	18,770	18,770	18,770
53705	Postage	393	524	600	152	240	600	600	600
54310	Repairs - Building	2,165	950	2,000	699	2,323	2,000	2,000	2,000
55000	Program Costs	5,350	5,040	5,500	3,066	5,128	5,500	5,500	5,500
55800	Travel and Training	1,014	952	500	145	145	1,000	1,000	1,000
56100	General Office Expense	2,163	1,145	1,800	223	495	1,800	750	750
56101	Office Equipment	-	-	-	-	-	-	-	-
56211	Gas, Oil, Lubricants	2,920	2,249	3,100	1,372	2,841	4,100	3,100	3,100
57301	Repairs - Vehicles	3,498	2,308	4,000	223	942	4,000	4,000	4,000
57305	Repair & Maintenance -Equipm	298	1,245	1,500	404	813	1,500	1,000	1,000
	TOTAL	320,606	339,252	375,328	164,910	375,663	386,448	383,148	383,148

STAFFING	2017	Proposed
Position	Totals	Totals
Director	1	1
Edler Information Specialist	1	1
Administrative Assistant	1	1
-		-
-		-
-		-
Totals	3	3

INFORMATION TECHNOLOGY

Kelly Ahrens
Director

The Information Technology Department supports all computers, telephones and network infrastructure of both the City and School Department. Our staff consists of nine employees, which includes a Director, two Senior IT Managers, three IT Technicians, one Web Developer and an administrative assistant. Our goal is to provide quality technology to improve the business operation of the City as well as enhance the education of our students.

During the past year we worked with several departments adding new software programs. We replaced several core software platforms for Payroll, Water and Municipal Court. We've added an online payment system for utility payments, a new online store and payment processing for the Carousel, and upgraded core switches for the City.

For the upcoming year, we plan on providing better internet access by improving our network infrastructure and deploying a new cloud based E-mail system. We have a successful webpage and social media platform and we plan on continuing to improve outreach and services to residents.

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2018

170 INFORMATION TECHNOLOGY

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	398,383	464,139	483,743	197,096	446,950	474,481	474,481	379,980
51133	Longevity	-	13,650	6,767	-	6,767	7,114	7,114	7,114
51201	Overtime	284	250	-	1,305	3,933	3,000	1,500	1,500
51322	Severance Pay	2,119	-	-	-	-	-	-	-
52101	Health Insurance	42,693	77,366	53,538	30,279	62,636	73,700	73,325	66,735
52102	Life Insurance	-	-	-	-	-	3,520	3,520	2,640
52103	Dental Insurance	-	-	-	-	-	4,578	4,578	3,941
52110	Health CoShare	(3,522)	(6,785)	(8,187)	(4,382)	(12,021)	(8,187)	(8,187)	(8,187)
52208	MERS Pension	69,964	116,546	115,043	50,572	129,459	109,543	110,200	85,672
52301	FICA/Medicare	27,381	35,270	36,024	15,823	40,644	37,072	36,957	29,727
53000	Purchased Professional Service	102,028	64,391	10,000	29,493	49,730	30,000	30,000	30,000
53705	Postage	-	-	-	-	-	-	-	-
54320	Supplies - Technology	11,318	11,313	15,000	5,258	11,914	12,300	12,300	12,300
54403	Telephone/Communications	90,648	94,801	121,000	44,681	111,736	55,000	55,000	55,000
55800	Travel and Training	-	-	-	-	-	-	-	-
56100	General Office Expense	56,877	6,432	8,000	2,375	5,228	6,000	6,000	6,000
56101	Office Equipment	143,245	5,558	-	-	337	1,000	1,000	1,000
57309	Computer Hardware / Electrical	123,661	160,587	127,717	104,782	86,910	191,000	191,000	191,000
57311	Technology Software	-	387,956	281,000	156,098	261,102	214,015	214,015	214,015
58102	Dues & Fees	-	-	-	-	-	-	-	-
	TOTAL	1,065,079	1,431,474	1,249,645	633,380	1,205,326	1,214,136	1,212,803	1,078,437

STAFFING	2017	Proposed
Position	Totals	Totals
Chief Information Officer	1	1
Senior IT Manager	1	1
Senior IT Manager	1	1
IT Manager	1	1
IT Technician	1	-
IT Technician	1	-
IT Technician	1	1
Online Content Developer	1	1
Totals	8	6

OFFICE OF THE CITY CLERK

Kim A. Casci-Palangio
City Clerk

The Office of City Clerk is a department of the City which reports to the City Manager for administrative functions. The City Clerk is appointed by the City Council and reports to the City Council for council policy functions.

The Office of City Clerk maintains all required records in accordance with Federal, State and local laws. The City Clerk's Office is also responsible for all vital statistics ie: births, marriages and deaths, all business licenses, liquor licenses, dog licenses, yard sales and various permits, all probate estate matters, land evidence recordings, the processing of traffic violations, historic records retention, creation and retention of council journals, dockets, records and retention of resolutions and ordinances.

Two courts are located in the City Clerk's Office, the Municipal Court and the Probate Court.

The City Clerk staff consists of the City Clerk, the Deputy City Clerk, Municipal Court Administrator, Probate Court Administrator and three full time Municipal Services Clerks.

The Municipal Court Judge, Municipal Court Bailiff, Municipal Court Sergeant, Probate Judge, Deputy Probate Judge, and two City Sergeants are also considered members of the office, although they are not regular, full time employees.

During the past year, the City's land evidence records dating back to 1964 were made searchable on line. All the historic plat and highway maps which were digitized are now secure in approved preservation mylar folders and will be stored in the Clerk's basement storage area in an enclosed space with an air filtration system to prevent further decay. The City Clerk's Office hosted a records retention workshop. Additionally, the Clerk's Office now maintains the first floor display case with rotating displays provided by local businesses and non-profit groups.

In the year ahead, the Clerk's Office will continue with preservation efforts for historic documents and host a records clean-up date for City Hall departments. The digitization process for records dating from 1964 to our City's inception continues with the goal in the next year to have all land evidence records searchable on line. Additionally, we are continuing our efforts to simplify the process of licensing new businesses in the City, plan to offer e-recording for land evidence recordings and to offer credit card payments for traffic violations.

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2018

200 CITY CLERK - (INCLUDES MUNICIPAL COURT + PROBATE)

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	290,612	322,469	342,628	154,429	340,881	350,971	350,971	350,971
51116	Part Time/Temporary Pay	14,000	6,528	14,892	4,779	4,779	-	-	-
51117	Court Pay	-	20,692	-	4,521	30,204	-	31,187	31,187
51119	Detail Pay	-	19,831	-	-	-	-	-	-
51120	Boards & Commissions	24,816	10,277	31,321	9,308	-	31,187	-	-
51131	Acting Pay	-	-	-	450	850	-	-	-
51133	Longevity	3,077	3,129	3,077	-	3,077	3,082	3,082	3,082
51201	Overtime	689	593	592	835	835	-	-	-
51322	Severance Pay	6,582	-	-	-	-	-	-	-
52101	Health Insurance	70,664	81,819	70,231	39,719	82,166	75,948	73,325	73,325
52102	Life Insurance	1,530	-	2,080	-	1,530	3,080	3,080	3,080
52103	Dental Insurance	-	-	-	-	-	5,726	5,726	5,726
52110	Health CoShare	(8,007)	(8,726)	(9,829)	(4,901)	(10,716)	(9,829)	(9,829)	(9,829)
52112	Clothing Allowance	1,000	1,000	450	-	750	900	900	900
52208	MERS Pension	63,725	77,680	80,745	35,673	81,229	81,748	81,748	81,748
52301	FICA/Medicare	22,860	27,774	28,903	12,541	27,495	29,471	29,471	29,471
53000	Purchased Professional Service	51,215	52,678	52,700	36,092	41,815	52,200	42,000	42,000
53102	Temporary Clerical Support	-	-	-	-	-	-	-	-
53705	Postage	4,049	1,965	4,000	1,188	2,555	4,000	2,500	2,500
54403	Telephone/Communications	-	502	-	200	480	-	-	-
55401	Advertising	29,065	22,121	22,000	14,744	30,722	22,000	25,000	25,000
55500	Printing & Binding	49,293	49,492	40,000	23,857	60,908	40,000	50,000	50,000
55800	Travel and Training	575	250	600	-	-	600	600	600
56100	General Office Expense	6,510	3,842	5,000	1,725	4,603	5,000	5,000	5,000
56101	Office Equipment	1,344	3,667	500	1,738	3,397	500	3,300	3,300
57305	Repair & Maintenance -Equipm	3,339	1,455	2,000	334	1,497	2,000	2,000	2,000
58102	Dues & Fees	435	300	300	140	220	300	300	300
	TOTAL	637,373	699,338	692,190	337,372	709,276	698,884	700,361	700,361

STAFFING	2017	Proposed
Position	Totals	Totals
CITY CLERK	1	1
DEPUTY CITY CLERK		1
MUNICIPAL SERVICES CLERK	1	1
PROBATE COURT ADMINISTRATOR	1	1
MUNICIPAL SERVICES CLERK	2	1
MUNICIPAL COURT ADMINISTRATOR	1	1
MUNICIPAL SERVICES CLERK	1	1
-		-
-		-
-		-
Totals	7	7

FINANCE

Malcolm A. Moore
Director

The Finance Department develops and controls financial management functions of the City of East Providence as delegated in Article IV of the East Providence City Charter. This includes all matters pertaining to the financial operations and financial planning and development of the City to insure fiscal stability.

This year the Finance Division and Purchasing Division were consolidated. The head of the Division is now titled Controller/Purchasing Agent. Payroll was also moved from HR to Tax Collection and will report to the Tax Collector. The Tax Assessment Division remains unchanged. The heads of these divisions are appointed by and report directly to the Director of Finance who in turn reports directly to the City Manager.

The Tax Collection Division is located in Room 104 on the first floor of City Hall. The Tax Assessment Division is located in Room 202 on the second floor of City Hall. The Finance Division has been separated and is now located in three rooms on the second floor of City Hall. The Controller/Purchasing Agent is in Room 203, the Purchasing Clerk is in Conference Room D and the Senior Accountant, Junior Accountant and the Accounts Payable Clerk are located in Room 206.

The State appointed Fiscal Agent was appointed in September 2013 for a period of 5 years. He is housed within the Finance Department and is located in Conference Room C on the second floor of City Hall. As of last year, he splits his time between the City of Woonsocket and the City of East Providence. East Providence and Woonsocket are responsible for 25% of his salary and the State is responsible for the remaining 50%. He has one year remaining in East Providence.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

260 FINANCE

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	350,195	526,243	545,833	210,484	469,540	516,898	516,898	516,898
51116	Part Time/Temporary Pay	-	10,703	-	-	-	-	-	-
51131	Pension Board Stipend	-	1,653	-	769	3,462	5,000	5,000	5,000
51133	Longevity	19,022	15,313	22,503	-	19,982	22,224	22,224	22,224
51201	Overtime	-	-	-	4347	10,097	-	-	-
51322	Severance Pay	-	-	-	4700	4,700	-	-	-
52101	Health Insurance	117,004	140,824	100,153	56,642	100,899	86,401	86,026	86,026
52102	Life Insurance	-	-	-	-	-	3,080	3,080	3,080
52103	Dental Insurance	-	-	-	-	-	7,275	7,275	7,275
52110	Health CoShare	(14,690)	(20,666)	(16,535)	(7,760)	(15,237)	(15,987)	(15,987)	(15,987)
52112	Clothing Allowance	1,250	1,125	775	-	375	775	775	775
52208	MERS Pension	104,089	159,325	134,140	56,539	114,239	125,638	125,638	125,638
52301	FICA/Medicare	31,911	47,933	42,005	17,844	36,427	41,625	41,625	41,625
53000	Purchased Professional Service	47,796	33,250	35,000	2,500	55,500	35,000	35,000	35,000
53102	Temporary Clerical Support	-	-	-	-	-	-	-	-
53705	Postage	2,333	2,865	3,050	1,357	2,709	3,050	3,050	3,050
55400	Advertising, Printing	-	-	-	-	-	-	-	-
55800	Travel and Training	-	181	1,700	-	-	1,700	1,700	1,700
56100	General Office Expense	4,479	4,275	4,100	5,320	10,009	4,100	4,100	4,100
57305	Repair & Maintenance -Equipm	1,441	946	900	220	390	700	700	700
58102	Dues & Fees	1,438	50	1,000	-	270	1,500	1,500	1,500
52917	Tuition/Education	-	-	-	-	-	5,000	2,500	2,500
	TOTAL	666,268	924,020	874,624	352,962	813,361	843,979	841,104	841,104

STAFFING	2017	Proposed
Position	Totals	Totals
FINANCE DIRECTOR	1	1
CONTROLLER/PURCHASING AGENT	0	1
SENIOR ACCOUNTANT	1	1
JUNIOR ACCOUNTANT	1	1
ACCOUNTS PAYABLE CLERK	1	1
PURCHASING CLERK	1	1
STATE FISCAL OFFICER	1	1
PURCHASING AGENT	1	
Totals	7	7

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

270 TAX COLLECTION

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	232,130	217,679	245,361	96,642	235,781	269,040	269,040	269,040
51116	Part Time/Temporary Pay	1,380	5,401	20,000	3,759	17,725	20,000	20,000	20,000
51133	Longevity	16,503	15,572	16,254	-	16,254	17,000	17,000	17,000
51201	Overtime	-	1,913	2,500	559	7,337	5,000	5,000	5,000
51322	Severance Pay	-	10,475	-	-	-	-	-	-
52101	Health Insurance	83,457	78,107	46,820	26,479	54,777	43,000	43,000	43,000
52102	Life Insurance	1,492	-	1,500	-	1,500	2,200	2,200	2,200
52103	Dental Insurance	-	-	-	-	-	4,600	4,600	4,600
52110	Health CoShare	(10,697)	(10,136)	(7,100)	(3,483)	(6,857)	(5,701)	(5,701)	(5,701)
52112	Clothing Allowance	1,000	1,250	1,250	-	750	1,250	1,250	1,250
52208	MERS Pension	49,755	72,010	61,730	26,237	59,898	66,047	66,047	66,047
52301	FICA/Medicare	22,687	22,733	21,051	8,767	20,589	23,795	23,795	23,795
53000	Purchased Professional Service	24,796	30,007	26,000	13,811	31,770	28,000	30,000	30,000
53501	ADP Fees	-	-	-	-	-	92,487	92,487	92,487
53705	Postage	25,127	24,756	30,000	2,424	30,939	31,000	31,000	31,000
55400	Advertising, Printing	10,318	14,005	13,000	1,230	10,082	14,000	14,000	14,000
56100	General Office Expense	3,940	2,838	5,000	1,933	3,817	7,000	5,000	5,000
56101	Office Equipment	1,019	946	2,500	-	2,074	2,500	2,500	2,500
57305	Repair & Maintenance -Equipm	907	1,277	7,000	47	825	7,000	2,000	2,000
57311	Technology - Lease	10,480	5,880	7,500	1,470	5,682	10,000	7,500	7,500
58102	Dues & Fees	110	85	600	70	95	600	300	300
	TOTAL	474,404	494,798	500,966	179,945	493,038	638,818	631,018	631,018

STAFFING	2017	Proposed
Position	Totals	Totals
TAX COLLECTOR	1	1
DEPUTY TAX COLLECTOR	1	1
SENIOR ACCOUNT MAINTENANCE CLERK	1	1
ACCOUNT MAINTENANCE CLERK	2	2
PAYROLL CLERK		1
PART TIME	0.5	0.5
Totals	5.5	6.5

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

290 TAX ASSESSOR

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	324,633	330,226	344,482	158,035	343,172	344,482	344,482	344,482
51120	Boards & Commissions	-	-	-	-	-	2,000	-	-
51133	Longevity	17,548	21,900	20,583	-	20,583	22,776	22,776	22,776
52101	Health Insurance	77,971	57,962	53,538	30,279	62,636	66,464	66,089	66,089
52102	Life Insurance	1,792	-	1,792	-	1,792	2,640	2,640	2,640
52103	Dental Insurance	-	-	-	-	-	5,352	5,352	5,352
52110	Health CoShare	(9,337)	(8,184)	(8,632)	(4,501)	(10,105)	(11,282)	(11,282)	(11,282)
52112	Clothing Allowance	1,250	1,875	1,250	-	1,250	1,250	1,250	1,250
52208	MERS Pension	68,425	87,466	85,703	38,567	84,542	84,800	84,800	84,800
52301	FICA/Medicare	32,808	26,313	26,837	11,998	25,891	28,248	28,095	28,095
52917	Tuition/Education	-	-	500	-	-	500	500	500
53000	Purchased Professional Service	314,483	254,319	220,000	927	2,832	166,000	60,000	60,000
53705	Postage	579	690	6,000	353	717	800	800	800
55400	Advertising, Printing	1,867	1,997	6,000	-	1,703	2,400	2,400	2,400
55800	Travel and Training	45	25	500	75	165	500	500	500
56100	General Office Expense	1,070	421	500	77	238	1,200	1,200	1,200
56101	Office Equipment	2,045	2,045	2,500	1,022	2,045	2,500	2,500	2,500
56211	Gas, Oil, Lubricants	-	-	-	-	-	-	-	-
57301	Repairs - Vehicles	-	-	-	-	-	-	-	-
57305	Repair & Maintenance -Equipm	292	339	500	175	335	500	500	500
58102	Dues & Fees	599	413	900	45	500	700	700	700
	TOTAL	836,070	777,807	762,953	237,052	538,296	721,830	613,302	613,302

STAFFING	2017	Proposed
Position	Totals	Totals
TAX ASSESSOR	1	1
ASSISTANT ASSESSOR	2	2
APPRAISAL TECHNICIAN	1	1
TITLE RESEARCHER	1	1
SENIOR CLERK TYPIST II	1	1
-	-	-
-	-	-
-	-	-
Totals	6	6

PLANNING DEPARTMENT

Diane M. Feather, AICP
Acting Director

The City's Planning Department reports to the City Manager. The Planning Department oversees land-use planning, comprehensive planning, review of subdivisions and land development projects, promotes economic development and business assistance, and administers Federal, State and private grants. The Department is also responsible for long-range planning and plan preparation, including the City's Comprehensive Plan. The City's annual Capital Improvement Program is prepared by the Planning Department. The Department administers the implementation of various transportation, open space and recreation projects.

The Community Development Office is part of the Planning Department and is federally funded through the Department of Housing and Urban Development (HUD). The Community Development Office administers the Federal funds which come to the City to make improvements through economic development programs, housing rehabilitation programs for homeowners, infrastructure improvements, and assistance to local City non-profit agencies.

The City's Emergency Management Agency is also housed within the Planning Department and is responsible for all emergency management and hazard mitigation planning, preparation and administration of emergency management grants and coordination with other City departments such as Police, Fire and Public Works during emergency events.

The Planning Department has reviewed several major development projects that are either under construction or have completed their permitting. These projects include the Waterfront District development at "*Kettle Point*" on Veteran's Memorial Parkway with 62 condominiums and 228 apartments, as well as the construction of the 88,000 square foot University Orthopedics building. Outside of the Waterfront Districts, commercial development is also on the increase with significant projects such as the new 75,000 square foot University Medicine building on the Wampanoag Trail, a 5-story, 80-unit apartment building that is part of the Rumford Center complex, and the Highland Commons commercial center, offering a bank, a variety of small restaurants, and retail space options.

The Planning Department worked with State and other City Departments and Waterfront Productions and Live Nation to create a temporary seasonal outdoor waterfront concert venue at Bold Point Park. The first inaugural season kicked off on August 9, 2017 with a successful Beach Boys concert attended by over 2,100 persons. Creating a permanent outdoor concert venue on the waterfront is of high importance to the City to offer a high-quality regional entertainment destination and create a vital economic generator.

LAW DEPARTMENT

Gregory Dias
City Solicitor

The City Solicitor and the Assistant City Solicitors represent the City of East Providence in all litigation in Federal and State courts and all Federal and State administrative agencies. Additionally, the Law Department acts as legal advisors to the City Council, City Manager, all departments and divisions and appointed City boards and commissions in matters ranging from the application of City and State law to union grievances and arbitration matters. The Law Department acts as legal counsel/prosecutor in Rhode Island District Court for all misdemeanor offenses brought by the East Providence Police Department, including the handling of all pre-trials and trials for these offenses as well as code violations prosecuted in Municipal Court. As corporate counsel, they prepare and review all ordinances, resolutions, contracts, leases, easements and other legal documents and render legal opinions on a myriad of questions and also appear before the Liquor Control Administration, Commission for Human Rights, Labor Relations Board, American Arbitration Association and miscellaneous other commissions and agencies of the State and Federal government. As litigation counsel, the attorneys accept service, prepare pleadings and attend court hearings on lawsuits filed against various City agencies. They also regularly attend City Council, Zoning Board of Review, Planning Board, Canvassing Board, Police & Fire Pension Board, and Personnel Hearing Board meetings and are available by request for attendance at meetings of various other City boards and commissions.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

350 LAW

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	96,185	98,405	102,266	47,851	103,157	102,264	102,264	102,264
51116	PartTime/Temporary Salaries	-	1,643	14,820	3,064	8,432	14,820	14,820	14,820
51133	Longevity	4,817	4,899	4,817	-	4,817	4,817	4,817	4,817
51322	Severance Pay	-	-	-	-	-	-	-	-
52101	Health Insurance	311	1,033	960	543	1,123	750	-	-
52102	Life Insurance	597	-	598	-	598	880	880	880
52103	Dental Insurance	-	-	-	-	-	370	370	370
52110	Health CoShare	(1,996)	-	-	-	-	-	-	-
52208	MERS Pension	20,967	25,815	25,074	11,257	24,632	24,714	24,714	24,714
52301	FICA/Medicare	6,628	8,888	8,985	3,994	8,671	9,325	9,325	9,325
52902	Employee Assistance	-	-	63	-	-	63	-	-
53000	Purchased Professional Service	152,531	169,910	199,000	77,161	177,546	199,000	199,000	199,000
53705	Postage	242	266	500	141	268	500	500	500
54403	Telephone/Communications	780	566	800	-	280	-	-	-
55800	Travel and Training	457	374	1,500	325	867	1,500	1,500	1,500
56100	General Office Expense	1,283	1,112	1,200	769	1,504	1,200	1,200	1,200
56101	Office Equipment	4,662	-	2,000	-	-	2,000	2,000	2,000
56219	Supplies - Cleaning	-	-	300	-	-	300	-	-
56400	Books	2,248	2,045	3,000	1,865	3,000	3,000	3,000	3,000
57305	Repair & Maintenance -Equipm	3,184	2,137	2,500	1,182	2,815	2,500	2,500	2,500
57311	Technology - Lease	-	-	-	-	-	-	-	-
58102	Dues & Fees	384	473	750	250	250	750	750	750
							-		
	TOTAL	293,280	317,566	369,133	148,402	337,960	368,754	367,641	367,641

STAFFING	2017	Proposed
Position	Totals	Totals
LEGAL SECRETARY	1	1
LEGAL SECRETARY I	1	1
-		-
-		-
-		-
Totals	2	2

HUMAN RESOURCES

Kathleen Waterbury
Director

The Human Resources Department (HR) serves the leadership and staff of the City of East Providence. The HR Department strives to develop, recommend, and administer human resource programs that support the overall mission and goals of the City. The HR Department presently consists of the HR Director, EEO Officer, and three HR Analysts.

The HR Department is responsible for the recruitment and selection of the best-qualified staff; fostering and actively promoting equal opportunity in employment on the basis of ability to perform work, and eliminating and preventing discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability and national origin. HR also develops and administers wage, salary and benefit programs, promotes employee wellness and well-being, and is responsible for adopting and implementing fair and effective workplace policies.

In FY2017, HR completed the successful implementation and rollout of an automated payroll system and converted existing payroll and HR data to ADP software modules. HR developed and disseminated an employee handbook and multiple revised policies to employees and members of boards and commissions. HR conducted both fire and police recruitment concurrently and in addition had the first ever lateral police officer recruitment drive which was deemed extremely successful by the Police Chief. In FY17 HR recruited and filled positions for every department in the city.

In FY2018, HR will have a focused effort on developing a comprehensive recruitment strategy to attract minority candidates for all positions within the City. Additional areas of focus that will require significant effort will be city-wide training and manager focused training on sexual harassment and workplace violence, FMLA, workers compensation, and interviewing practices to name a few as well as tackling some major compliance issues.

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2018

400 HUMAN RESOURCES

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	365,470	324,339	340,374	158,426	341,702	360,373	360,373	360,373
51116	Part Time/Temporary Pay	30	16,127	2,000	6,805	6,805	32,760	-	-
51117	Court Pay	-	300	-	-	-	-	-	-
51133	Longevity	-	7,734	3,900	-	3,900	-	-	-
51201	Overtime	-	-	-	412	412	-	-	-
51322	Severance Pay	3,720	-	-	-	-	-	-	-
52101	Health Insurance	100,157	102,389	63,512	35,920	74,305	66,089	66,089	66,089
52102	Life Insurance	1,793	-	2,637	-	2,637	2,200	2,200	2,200
52103	Dental Insurance	-	-	-	-	-	4,202	4,202	4,202
52110	Health CoShare	(14,708)	(15,618)	(11,610)	(5,885)	(12,488)	(12,911)	(12,911)	(12,911)
52112	Clothing Allowance	-	-	-	-	-	-	-	-
52208	MERS Pension	80,540	115,336	80,886	37,005	82,048	78,592	78,592	78,592
52301	FICA/Medicare	31,521	31,661	25,482	11,516	24,958	30,075	27,569	27,569
52902	Employee Assistance	-	-	-	-	9,000	9,500	9,500	9,500
52917	Tuition/Education	-	-	-	-	1,715	5,000	5,000	5,000
53000	Purchased Professional Services	3,320	(315)	6,000	3,477	3,477	2,500	2,500	2,500
53501	ADP Fees	-	-	-	-	-	2,100	2,800	2,800
53705	Postage	1,170	1,227	1,000	803	1,319	1,000	1,000	1,000
55400	Advertising, Printing	-	-	-	-	-	-	-	-
55401	Advertising	2,227	-	-	-	-	5,000	5,000	5,000
55501	Printing - Forms	760	-	1,000	-	1,845	1,000	1,000	1,000
55800	Travel and Training	-	-	-	-	-	600	600	600
55810	Recruitment Expense	19,104	16,921	15,000	8,029	19,067	15,000	15,000	15,000
56100	General Office Expense	5,823	2,269	1,000	814	1,849	4,000	4,000	4,000
56101	Office Equipment	3,208	2,929	1,000	2,966	4,356	1,500	1,500	1,500
57305	Repair & Maintenance -Equipment	1,269	1,298	500	560	775	1,200	1,200	1,200
58102	Dues & Fees	499	-	518	-	-	400	400	400
	Workers comp State Assistance	-	-	-	-	-	-	19,000	19,000
	TOTAL	605,903	606,597	533,199	260,848	567,681	610,180	594,614	594,614

STAFFING	2017	Proposed
Position	Totals	Totals
DIRECTOR	1	1
HR ANALYST	1	1
HR ANALYST	1	1
HR ANALYST	1	1
AFFIRMATIVE ACTION OFFICER	1	1
ADMINISTRATIVE ASSISTANT	-	0.5
-	-	-
-	-	-
-	-	-
-	-	-
Totals	5	5.5

CANVASSING AUTHORITY

**Leslie Shattuck-Moore
Canvassing Administrator**

The Canvassing Authority is responsible for executing all Elections for the City of East Providence. We are required to maintain accurate records and follow all state and local election laws. The Canvassing Authority provides a pleasant and positive reception to the community in which they are greeted with hospitality and an eagerness to necessitate whatever their needs are with or without privacy.

The Canvassing Authority is a department of the City and reports to the City Manager and a three member Board of Canvassers that are appointed by the City Council but governed by the state. The Canvassing Authority reports to the Office of the Secretary of State, Elections and Civics Division, on matters that relate to the certification of candidates, nomination petitions, mail ballot applications, and updating and maintenance of voter registrations. The Canvassing Authority also reports to the State Board of Elections for voting machines, poll worker training and meetings, interpretations of the State election laws, and any new legislation that may affect Elections. We are the 5th largest city in the state with approximately 32, 000 voters.

The Canvassing Authority staff consists of an Administrator who oversees one full time clerk and one part time clerk.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

450 CANVASSING AUTHORITY

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	88,231	92,626	91,744	42,863	83,607	89,792	89,792	89,792
51116	Part Time/Temporary Pay	1,679	2,030	14,820	4,763	15,727	15,000	15,000	15,000
51120	Boards & Commissions	-	-	3,000	2,169	2,977	3,000	3,000	3,000
51133	Longevity	3,568	3,629	3,568	-	3,568	3,789	3,789	3,789
51201	Overtime	1,443	1,078	4,000	3,225	3,225	4,000	4,000	4,000
52101	Health Insurance	33,380	35,478	23,411	13,240	27,389	35,161	34,410	34,410
52102	Life Insurance	597	-	597	-	597	880	880	880
52103	Dental Insurance	-	-	-	-	-	752	752	752
52108	Employee Assistance	-	-	42	-	-	42	-	-
52110	Health CoShare	(4,679)	(4,988)	(3,926)	(1,977)	(3,943)	(5,844)	(5,844)	(5,844)
52112	Clothing Allowance	250	250	250	-	250	250	250	250
52208	MERS Pension	19,219	21,810	22,261	10,130	19,719	21,607	21,607	21,607
52301	FICA/Medicare	8,419	7,610	8,411	3,754	7,716	8,842	8,842	8,842
53000	Purchased Professional Service	22,394	25,666	32,000	32,066	31,906	25,000	25,000	25,000
53705	Postage	5,534	7,026	5,000	1,899	6,120	6,000	6,000	6,000
53706	Food	56	33	400	475	475	500	500	500
54600	Rentals	1,008	4,046	3,250	1,951	2,900	1,600	1,600	1,600
55400	Advertising, Printing	394	7,574	5,000	-	590	5,000	5,000	5,000
55800	Travel and Training	-	-	200	-	-	200	200	200
56100	General Office Expense	4,131	2,436	1,000	260	2,849	1,500	1,500	1,500
57305	Repair & Maintenance -Equipm	601	786	500	348	862	500	500	500
58102	Dues & Fees	-	46	200	-	-	200	200	200
	Special Election						10,000	10,000	10,000
	TOTAL	186,225	207,136	215,728	115,166	206,533	227,771	226,978	226,978

STAFFING	2017	Proposed
Position	Totals	Totals
CANVASSING ADMINISTRATOR	1	1
CLERK TYPIST	1	1
CLERK TYPIST	-	-
Totals	2	2

PUBLIC LIBRARY

Eileen Socha
Director

The East Providence Public Library is dedicated to serving the community by providing educational and recreational resources in a variety of formats and programs. There are three locations in the City and the Library offers virtual and face to face community space for conversation, knowledge, equitable access to information, lifelong learning and civic engagement. Material for all ages is available in print, large print, audio and downloadable e-books, CD's and DVD's.

The Library is a City department reporting to the City Manager. It is governed by a 7 member Board of Trustees appointed by the City Council. The Library staff consists of: Library Director, 7 Full time and 4 Part time professional Librarians, Literacy Coordinator, Circulation Coordinator, Coordinator of Learning and Discovery and Assistant, Technical Services Assistant, Youth Services Assistant, 7 Full time and 2 Part time Library Aides, and 1 Student Assistant.

The Weaver Library on Grove Avenue and the Riverside Library at 475 Bullocks Point Avenue are both full service lending libraries offering literacy classes, digital information classes, book clubs, children and teen programming as well as a variety of events on topics ranging from Current Events, to health, to music, to films and so much more. June through September the Weaver Farmers Market, on the Library lawn, showcases local vendors providing farm fresh produce, fish, cheese, eggs, pastry, and healthy snacks, along with plants and flowers.

The Anne Ide Fuller Creative Learning Center, on Dover Avenue, an extension of the East Providence Public Library is a learning commons where residents can develop a new intellectual pursuit or learn a new skill. Designed to enable creativity, driven by the urge to respond to community needs, the Learning Center provides information, technology and learning, the central ingredients to economic performance and prosperity.

Annually, the Library circulates more than 295,000 items and answers nearly 15,000 reference questions. There are 20,159 registered borrowers and visits to the Library total more than 220,000. 907 programs were offered with an attendance of 16,704 for the enjoyment and intellectual stimulation of residents of all ages.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

550 LIBRARY

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	908,580	974,701	1,054,153	505,200	1,050,999	1,039,191	1,039,191	1,039,191
51116	Part Time/Temporary Pay	27,099	44,672	50,250	17,140	36,404	55,500	55,500	55,500
51133	Longevity	60,278	61,817	60,278	-	60,278	61,641	61,641	61,641
51201	Overtime	12,628	13,848	18,300	8,388	14,574	19,160	19,160	19,160
51322	Severance Pay	4,816	-	-	9,713	24,441	-	-	-
52101	Health Insurance	321,791	274,204	264,026	149,321	308,895	253,905	253,905	253,905
52102	Life Insurance	6,285	-	6,913	-	6,913	9,240	9,240	9,240
52103	Dental Insurance	-	-	-	-	-	15,638	15,638	15,638
52108	Employee Assistance	-	-	462	-	-	441	-	-
52110	Health CoShare	(46,344)	(38,592)	(41,715)	(19,831)	(41,683)	(44,219)	(44,219)	(44,219)
52112	Clothing Allowance	2,500	3,500	2,625	-	2,500	2,750	2,750	2,750
52208	MERS Pension	218,429	266,271	260,996	116,996	256,027	254,182	254,182	254,182
52301	FICA/Medicare	87,112	84,249	87,125	39,567	83,480	89,925	89,925	89,925
53000	Purchased Professional Service	88,161	116,372	39,250	53,261	24,506	80,000	30,000	30,000
53100	Ocean State Libraries	-	-	85,750	-	83,252	85,750	85,750	85,750
53705	Postage	877	731	750	256	496	500	500	500
54300	Maintenance	12,139	12,608	15,000	3,981	13,586	15,000	15,000	15,000
54321	Maintenance - Signal System	4,540	4,168	4,000	1,773	4,030	4,000	4,000	4,000
54402	Water	4,103	5,621	4,500	722	4,027	5,000	5,000	5,000
54403	Telephone/Communications	45	603	-	-	-	4,500	100	100
55400	Advertising, Printing	2,177	3,161	4,000	1,164	6,353	5,500	5,500	5,500
55800	Travel and Training	978	1,574	2,000	21	1,029	3,000	3,000	3,000
56000	LIBRARY MATERIALS	152,206	149,181	170,000	55,013	141,807	150,000	168,000	168,000
56100	General Office Supplies	10,918	8,546	9,000	3,902	8,559	9,000	9,000	9,000
56200	Tuition Education	1,158	4,859	8,000	4,290	8,580	4,500	4,500	4,500
56209	Heating Gas/Oil	26,481	15,020	26,000	20,212	31,820	26,000	30,000	30,000
56211	Gas, Oil, Lubricants	-	-	2,000	-	-	-	-	-
56215	Electricity	44,819	44,198	45,000	21,343	41,625	45,000	45,000	45,000
56219	Supplies - Cleaning	2,780	3,394	2,500	2,282	5,045	3,000	5,000	5,000
57301	Repairs - Vehicles	-	-	1,000	-	-	-	-	-
57305	Repair & Maintenance -Equipn	2,074	6,200	3,000	-	897	3,000	18,000	18,000
58102	Dues & Fees	586	484	600	520	520	600	600	600
58311	Bond Principal Pmt	-	-	74,700	-	74,700	74,700	74,700	74,700
58322	Bond Interest	-	-	39,311	-	39,311	39,311	39,311	39,311
59999	Transfer Out	9,628	79,625	-	15,534	665	-	-	-
	TOTAL	1,966,844	2,141,015	2,299,774	1,010,768	2,293,632	2,315,715	2,299,874	2,299,874

STAFFING	2017	Proposed
Position	Totals	Totals
LIBRARY DIRECTOR	1	1
NEIGHBORHOOD & COMM SERV LIBR	1	1
BRANCH LIBRARIAN	2	1
TECH SERVICES/COMPUTER SERVICE	1	1
ASSISTANT DIRECTOR/ADULT SERVICES	1	1
CHILDRENS LIBRARIAN	1	1
HEAD OF REFERENCE/DIGITAL SERVICE	1	1
CATALOGING AND ACQUISITIONS LIBR	1	1
LITERACY COORDINATOR	1	1
CIRCULATION COORDINATOR	1	1
TECHNICAL SERVICES ASST	1	1
YOUTH SERVICES ASSISTANT	1	1
LIBRARY AIDE	7	6
TEEN LIBRARIAN	1	1
COORDINATOR OF LEARNING AND DISC	1	1
ASSISTANT COORDINATOR OF LEARNIN		1
Totals	22	21

DEPARTMENT OF PUBLIC WORKS

Steve Coutu
Director

The mission of the Department of Public Works is to efficiently provide essential public works services for the entire community with a commitment to enhance the living and working environment within the City.

The Department of Public Works is headed by the Public Works Director. Staff in the Department consists of 90 full-time employees, and several part-time and seasonal employees. The Department consists of nine (9) Divisions including: Building Inspection, Engineering, Highway and Parks, Refuse and Recycling, Public Buildings, Central Garage, Water Utilities, and Water Pollution Control.

The Department of Public Works provides services to East Providence residents in the areas of streets and sidewalks, parks and grounds maintenance, refuse and recycling collection, engineering services, water distribution, wastewater treatment and collection, and building code and inspection services. In addition, the Department is responsible for the maintenance of all City owned buildings and maintenance of the City's vehicles and equipment. The Department coordinates streetlight repairs with National Grid.

The Building Inspection Division is overseen by the City's Building Official and this office is responsible for the issuance of permits and conducting inspections for all new construction and alterations for buildings within the City to ensure all applicable building codes are met. The Division issues permits including building, plumbing, mechanical, and electrical. This office is also responsible for the review of minimum housing complaints, and zoning issues.

The Engineering Division is headed by the City Engineer and it is responsible for the maintenance and update of roadway, sewer, water, and drainage plans and is the source of information to contractors and the general public on these subjects. The Engineering Division works closely with the Public Works Director and the other public works divisions on developing plans and specifications, and contracts for public works projects. Many City improvement projects including water and sewer line extension, drainage improvements, building improvements, as well as work at the City's wastewater treatment facility are developed with in-house staff eliminating the need for relying on consultants for many projects.

The Highway Division is responsible for the maintenance of 160 miles of City streets and work activities include:

- Snow and Ice removal operations (The City does not rely upon outside contractors for this service)
- Street Sweeping
- Storm Drain Maintenance including catch basin cleaning (3000 catch basins and 1300 manholes), and drain pipe cleaning (66 miles of drain pipe), and clearing brush and debris from over 4.5 miles of open drainage ditches.
- Provides pothole patching, and utility trench repairs on City streets.

- Provides sidewalk improvements for locations damaged by City street trees.
- Provides for new traffic signs and makes repairs to signs as needed.
- Provides and maintains pavement markings for traffic control.
- Maintains 158 City owned and operated traffic signal devices.
- Maintains the former landfill site and operates the compost facility where approximately 5,000 tons of leaf and waste are processed annually.

The Parks Division is responsible for the planning, maintenance and improvement of approximately 320 acres that consists of 15 neighborhood parks and playgrounds, sports field maintenance for 20 ball fields, 5 outdoor tennis courts, 17 outdoor basketball courts, 9 youth soccer and football fields. In addition, Parks oversees and cares for public trees and grounds including traffic islands and public buildings.

The Public Buildings Division is responsible for the daily cleaning, general maintenance, and repairs of the following City owned buildings: City Hall, Municipal Garage Complex, Animal Shelter, Recreation Center, Police Station, Senior Center, Breed Hall, Sweetland House, and the three Library branches. The Division also assists with maintenance and repairs to the four Fire Stations as needed.

The Refuse and Recycling Division is managed by the DPW Programs Coordinator. The Refuse/Recycling Division successfully implemented the Automated Recycling Collection program. Nearly 5,000 tons of recycling materials were collected last year and the City's recycling rate has increased to 27%.

Central Garage or Fleet Maintenance is located at the Municipal Public Works Complex located at 60 Commercial Way. This Division is responsible for the maintenance and repair of approximately 350 pieces of City owned equipment ranging from lawnmowers to snow plow trucks, police vehicles, and all fire apparatus. Most repair work and preventative maintenance is performed with in-house resources. The work performed ranges from oil changes and tire repairs, to complete engine overhauls.

The Water Utilities Division serves to operate and maintain the water distribution system which provides water service to all East Providence residents and businesses. The water distribution system consists of 200 miles of water main of various sizes, all valves and hydrants, two water storage tanks and pumping station located at Kent Heights, and nearly 15,000 water meters.

The City's Wastewater Facility and Collection System is operated and maintained by Suez. The system consists of a Wastewater Treatment Facility and 26 sewer pumping stations as well as 130 miles of sewer pipelines.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

600 PUBLIC WORKS

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	161,576	164,739	171,756	79,496	171,257	169,568	169,568	169,568
51116	Part Time/Temporary Pay	504	549	-	135	135	-	-	-
51133	Longevity	12,860	13,079	12,860	-	12,860	13,565	13,565	13,565
52101	Health Insurance	33,382	35,478	33,385	18,881	39,058	34,411	34,411	34,411
52102	Life Insurance	598	-	-	-	0	880	880	880
52103	Dental Insurance	-	-	-	-	0	2,299	2,299	2,299
52110	Health CoShare	(7,033)	(6,414)	(6,764)	(3,311)	(7,094)	(7,742)	(7,742)	(7,742)
52208	MERS Pension	33,797	44,316	43,080	19,338	42,318	42,285	42,285	42,285
52301	FICA/Medicare	13,996	13,360	13,490	5,914	12,541	14,010	14,010	14,010
53705	Postage	32	16	50	19	35	50	50	50
54403	Telephone/Communications	896	1,023	1,200	270	649	650	650	650
55800	Travel and Training	28	159	500	-	0	500	500	500
56100	General Office Expense	1,253	179	200	94	142	200	200	200
58102	Dues & Fees	421	130	500	109	459	500	500	500
	TOTAL	252,310	266,614	270,257	120,945	272,359	271,176	271,176	271,176

STAFFING	2017	Proposed
Position	Totals	Totals
DIRECTOR	1	1
DPW PROGRAM COORDINATOR	1	1
-	-	-
-	-	-
Totals	2	2

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2018

605 BUILDING INSPECTION

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	251,801	362,811	364,653	172,257	358,134	352,509	352,509	352,509
51116	Part Time/Temporary Pay	54,632	64,125	50,000	29,920	64,631	60,000	60,000	60,000
51120	Boards & Commissions	-	-	-	-	0	-	-	-
51133	Longevity	17,824	18,187	17,924	-	17,924	17,924	20,731	20,731
51201	Overtime	12,763	9,666	10,000	3,742	13,553	10,000	10,000	10,000
51322	Severance Pay	-	-	-	-	4,342	-	-	-
52101	Health Insurance	83,456	89,728	83,462	47,202	97,645	86,025	86,025	86,025
52102	Life Insurance	1,493	-	-	-	-	2,640	2,640	2,640
52103	Dental Insurance	-	-	-	-	-	6,900	6,900	6,900
52110	Health CoShare	(12,703)	(12,827)	(13,529)	(6,622)	(13,686)	(15,483)	(15,483)	(15,483)
52112	Clothing Allowance	250	750	300	-	500	300	300	300
52208	MERS Pension	66,366	92,209	89,836	40,767	86,612	85,533	85,533	85,533
52301	FICA/Medicare	21,052	31,066	32,729	14,858	32,167	33,693	33,908	33,908
53000	Purchased Professional Service	145,989	79,102	100,000	78,642	176,422	100,000	100,000	100,000
53102	Temporary Clerical Support	-	-	-	-	-	-	-	-
53705	Postage	6,746	11,155	11,000	4,808	11,230	10,000	10,000	10,000
54300	Tank Testing/Repairs	2,255	3,007	-	-	-	-	-	-
54403	Telephone/Communications	4,662	4,232	4,500	1,867	4,323	4,500	4,500	4,500
55400	Advertising, Printing	-	1,591	1,000	1,555	4,610	3,500	3,500	3,500
55800	Travel and Training	782	817	1,000	-	-	1,000	1,000	1,000
56100	General Office Expense	999	2,032	1,500	293	833	1,000	1,000	1,000
56101	Office Equipment	-	-	500	-	-	250	250	250
56211	Gas, Oil, Lubricants	1,822	1,506	-	448	914	1,200	1,200	1,200
57301	Repairs - Vehicles	678	4,973	5,000	1,122	1,848	3,000	3,000	3,000
57305	Repair & Maintenance -Equipm	1,719	2,205	1,000	571	5,468	2,400	2,400	2,400
58102	Dues & Fees	2,020	3,560	3,000	485	965	2,000	2,000	2,000
	TOTAL	664,606	769,895	763,875	391,915	868,434	768,891	771,913	771,913

STAFFING	2017	Proposed
Position	Totals	Totals
BUILDING OFFICIAL	1	1
PLUMB,MECH & BLDG.INSPE	1	1
ZONING OFFICER	1	1
CLERK TYPIST	1	1
CLERK TYPIST	1	1
BUILDING INSPECTOR	1	1
Totals	6	6

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

610 ENGINEERING

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	436,965	445,280	460,366	216,808	466,292	460,364	460,364	460,364
51116	Part Time/Temporary Pay	4,032	3,703	-	-	-	9,240	-	-
51133	Longevity	33,603	34,203	33,618	-	33,618	38,231	38,231	38,231
51201	Overtime	8,551	8,916	5,000	1,170	5,159	5,000	5,000	5,000
52101	Health Insurance	98,360	86,983	80,206	45,361	93,836	83,295	83,295	83,295
52102	Life Insurance	2,090	-	2,090	-	2,090	3,080	3,080	3,080
52103	Dental Insurance	-	-	-	-	-	7,275	7,275	7,275
52108	Employee Assistance	-	-	147	-	-	147	-	-
52110	Health CoShare	(15,394)	(13,651)	(14,171)	(6,945)	(14,875)	(15,354)	(15,354)	(15,354)
52112	Clothing Allowance	1,850	2,475	1,850	-	1,875	1,850	1,850	1,850
52208	MERS Pension	96,800	119,712	116,268	51,839	112,887	115,126	115,126	115,126
52301	FICA/Medicare	38,292	37,092	36,791	16,231	34,925	39,232	38,525	38,525
52917	Tuition/Education	-	227	2,000	621	1,242	2,000	2,000	2,000
53000	Purchased Professional Services	200	990	2,700	315	1,140	2,700	2,700	2,700
53705	Postage	82	46	500	84	143	500	500	500
54403	Telephone/Communications	1,495	544	1,200	838	2,121	1,200	1,200	1,200
55800	Travel and Training	649	950	1,000	160	720	1,500	1,000	1,000
56100	General Office Expense	2,626	3,160	1,500	(267)	607	2,800	1,000	1,000
56112	Uniform/Apparel Supplies	112	-	300	-	-	300	300	300
56211	Gas, Oil, Lubricants	1,725	1,881	2,500	679	1,444	2,500	2,500	2,500
57301	Repairs - Vehicles	494	565	1,000	377	565	1,000	1,000	1,000
57305	Repair & Maintenance -Equipm	2,044	2,725	3,000	571	5,667	4,000	4,000	4,000
57311	Technology - Lease	10,188	-	-	-	-	-	-	-
58102	Dues & Fees	1,770	720	1,990	445	1,530	1,990	1,990	1,990
	TOTAL	726,534	736,521	739,855	328,287	750,986	767,976	755,582	755,582

STAFFING	2017	Proposed
Position	Totals	Totals
CITY ENGINEER	1	1
ASSOC.ENG.I	1	1
ENG AIDE III	1	1
ENGINEERING AIDE II	1	1
ENGINEERING AIDE II	1	1
ENGINEERING AIDE I	1	1
CLERK TYPIST II	1	1
-		-
-		-
Totals	7	7

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

635 STREETLIGHTS

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
56215	Electricity	672,497	607,507	700,000	300,522	685,092	700,000	700,000	700,000
	TOTAL	672,497	607,507	700,000	300,522	685,092	700,000	700,000	700,000

STAFFING	2017	Proposed
Position	Totals	Totals
Totals	0	0

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

650 REFUSE DISPOSAL

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51116	Part Time/Temporary Pay	2,358	1,422	2,500	1,692	3,793	2,500	3,500	3,500
52301	FICA/Medicare	-	-	-	-	113	191	268	268
53705	Postage	33	505	500	21	35	200	200	200
54200	Rubbish Contract	1,383,887	1,377,923	1,405,481	819,864	1,405,481	1,433,590	1,433,590	1,433,590
54201	Rubbish Disposal School	70,744	70,903	80,000	38,951	74,547	86,283	86,283	86,283
54202	Rubbish Disposal Costs	377,229	424,351	565,000	165,072	495,013	579,600	579,600	579,600
54210	Recycling Contract	667,051	692,750	735,866	413,576	718,546	755,765	755,765	755,765
54211	Hazardous Waste Disposal	-	1,520	1,000	238	2,188	1,500	1,500	1,500
55000	Earth Day Program	1	(9)	500	(730)	275	500	500	500
55400	Advertising, Printing	495	1,800	1,500	250	1,786	1,500	1,500	1,500
56000	Paper Refuse Bags	6,694	-	-	-	-	-	-	-
56001	Recycling Reserve	-	-	-	200	-	-	-	-
56100	General Office Expense	194	153	200	88	259	200	200	200
56211	Gas, Oil, Lubricants	6,733	9,725	10,000	4,690	9,943	10,000	10,000	10,000
56212	Operational Supplies	1,153	10,319	2,000	-	424	1,500	1,500	1,500
56219	Supplies - Cleaning	233	-	-	-	-	-	-	-
57301	Repairs - Vehicles	-	-	-	-	-	-	-	-
57305	Repair & Maintenance -Equipm	40,488	12,290	10,000	5,139	11,014	10,000	10,000	10,000
	TOTAL	2,557,293	2,603,652	2,814,547	1,449,051	2,723,419	2,883,329	2,884,406	2,884,406

STAFFING	2017	Proposed
Position	Totals	Totals
Totals	0	0

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

660 PUBLIC BUILDINGS

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	410,517	466,470	506,473	233,787	508,236	553,591	507,357	507,357
51116	Part Time/Temporary Pay	42,857	54,297	46,000	17,564	38,633	61,424	50,000	50,000
51131	Acting Pay	20,119	-	-	-	-	-	-	-
51133	Longevity	27,380	25,916	25,436	-	25,436	25,393	25,393	25,393
51201	Overtime	48,024	27,023	30,000	30,740	34,339	30,000	30,000	30,000
51322	Severance Pay	-	7,115	-	-	-	-	-	-
52101	Health Insurance	138,187	152,775	117,052	66,199	136,944	161,978	142,148	142,148
52102	Life Insurance	2,986	-	3,285	-	3,285	4,840	4,400	4,400
52103	Dental Insurance	-	-	-	-	-	10,703	8,403	8,403
52110	Health CoShare	(18,644)	(20,493)	(17,987)	(9,205)	(19,945)	(22,534)	(24,876)	(24,876)
52112	Clothing Allowance	3,564	5,292	4,328	1,200	6,725	4,328	4,328	4,328
52208	MERS Pension	102,843	140,327	124,544	56,450	121,886	133,687	122,959	122,959
52301	FICA/Medicare	46,957	49,248	44,814	19,947	42,481	51,286	46,875	46,875
52902	Employee Assistance	-	-	231	-	-	231	-	-
53000	Purchased Professional Service	55	2,260	10,000	-	-	5,000	2,500	2,500
53102	Temporary Clerical Support	-	-	-	-	-	-	-	-
53705	Postage	9	4	30	-	1	30	-	-
54300	Maintenance	11,437	11,982	15,000	6,372	13,167	15,500	15,500	15,500
54310	Repairs - Building	135,059	180,107	50,000	41,303	74,607	200,000	100,000	100,000
54402	Water	18,567	13,552	17,250	3,984	12,690	17,650	17,650	17,650
54403	Telephone/Communications	14,838	12,035	18,500	7,474	19,900	18,850	18,850	18,850
55800	Travel and Training	-	173	100	-	-	100	100	100
56100	General Office Expense	39	150	200	-	-	200	100	100
56102	SMALL TOOLS	1,664	2,061	1,000	426	1,625	2,000	2,000	2,000
56112	Uniform/Apparel Supplies	-	-	-	102	392	500	400	400
56209	Heating Gas/Oil	58,720	44,263	68,000	34,208	65,214	60,000	60,000	60,000
56211	Gas, Oil, Lubricants	3,280	5,344	5,000	2,846	5,821	5,000	5,000	5,000
56215	Electricity	196,353	182,801	190,000	83,050	188,884	190,000	190,000	190,000
56218	Supplies - Electrical	315	1,939	2,500	160	319	1,500	1,500	1,500
56219	Supplies - Cleaning	17,302	22,012	22,000	10,071	24,914	22,000	22,000	22,000
57301	Repairs - Vehicles	5,766	9,386	7,000	5,692	9,291	9,000	9,000	9,000
57305	Repair & Maintenance -Equipm	112	72	-	-	-	400	400	400
57400	Structural Improvements	-	-	-	-	-	-	-	-
	TOTAL	1,288,306	1,396,111	1,290,756	612,370	1,314,846	1,562,657	1,361,987	1,361,987

STAFFING	2017	Proposed
Position	Totals	Totals
SUPT. OF PUBLIC BLDGS.	1	1
ASST SUPT PUBLIC BUILDINGS	1	1
CUSTODIAN	7	7
HVAC	1	1
CARPENTER		
Totals	10	10

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

670 CENTRAL GARAGE

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	404,721	414,460	447,500	207,885	459,852	446,049	446,049	446,049
51116	Part Time/Temporary Help	5,082	1,129	5,500	5,177	5,177	15,600	15,600	15,600
51131	Acting Pay	6,133	5,155	4,000	1,603	4,265	4,000	4,000	4,000
51133	Longevity	25,201	22,847	22,161	-	22,161	15,800	15,800	15,800
51201	Overtime	8,184	10,068	7,000	18	51	7,000	7,000	7,000
51322	Severance Pay	-	4,432	-	-	7,349	-	-	-
52101	Health Insurance	108,196	104,029	103,615	58,600	121,223	90,906	90,906	90,906
52102	Life Insurance	-	-	-	-	-	3,520	3,520	3,520
52103	Dental Insurance	-	-	-	-	-	6,105	6,105	6,105
52110	Health CoShare	(16,912)	(15,283)	(17,039)	(8,275)	(17,686)	(17,014)	(17,014)	(17,014)
52112	Clothing Allowance	1,514	3,203	1,700	-	1,700	1,700	1,700	1,700
52208	MERS Pension	93,647	115,536	110,165	49,889	110,209	106,641	106,641	106,641
52301	FICA/Medicare	36,656	36,007	35,759	15,836	35,328	37,366	37,366	37,366
53000	Purchased Professional Service	1,132	1,058	5,000	751	2,454	5,000	2,500	2,500
53705	Postage	-	1	-	-	-	-	-	-
54310	Repairs - Building	3,522	3,909	4,000	889	1,334	2,000	2,000	2,000
54402	Water	743	1,044	800	186	825	1,000	1,300	1,300
54403	Telephone/Communications	650	1,038	900	521	1,325	1,000	1,000	1,000
54602	Lease Equipment	-	-	800	-	-	-	-	-
55800	Travel and Training	-	495	1,500	-	-	500	500	500
56100	General Office Expense	464	421	500	112	344	500	500	500
56101	Office Equipment	223	-	250	-	42	250	250	250
56102	Small Tools	4,238	8,260	5,000	838	4,353	5,000	5,000	5,000
56112	Uniform/Apparel Supplies	5,869	6,214	6,500	2,528	6,654	6,500	6,500	6,500
56115	Medical Supplies	-	86	150	-	193	150	150	150
56209	Heating Gas/Oil	15,187	7,153	15,000	3,564	8,485	10,000	10,000	10,000
56211	Gas, Oil, Lubricants	2,946	2,681	3,000	1,212	2,651	2,500	2,500	2,500
56215	Electricity	19,971	10,269	17,000	5,715	12,400	15,000	15,000	15,000
56219	Supplies - Cleaning	170	95	200	36	67	200	200	200
57301	Repairs - Vehicles	3,227	4,211	3,500	949	1,428	3,500	3,500	3,500
57305	Repair & Maintenance -Equipm	1,908	1,663	2,000	28	129	2,000	2,000	2,000
58102	Dues & Fees	830	750	800	750	775	800	800	800
	TOTAL	733,502	750,931	787,261	348,812	793,090	773,573	771,373	771,373

STAFFING	2017	Proposed
Position	Totals	Totals
FLEET MANAGER	1	1
WELDER FABRICATOR (STEP 1/2/3)	1	1
AUTO MECHANIC	3	2
AUTO MECHANIC (STEP 4/5)	1	1
AUTO MECHANIC (STEP 3/4)	1	1
AUTO MECHANIC (STEP 1/2/3)	1	1
ASST FLEET MANAGER		1
Totals	8	8

POLICE DEPARTMENT

Christopher Parella
Chief of Police

The East Providence Police Department is a community oriented, full service, public safety agency. Along with the recognized responsibility of enforcing the laws of the City and State, the Police Department's primary objective is to improve the quality of life in East Providence by identifying and addressing public safety and community concerns in a proactive manner. By being proactive, we are better able to maintain public peace, prevent crime, apprehend criminals, and protect the rights of those that live and work here. The Police Department recognizes the importance of working with the community to develop programs to meet this common objective and we are committed to accomplishing our mission in a professional manner that promotes the respect and dignity of all people.

The Department is broken down into four major divisions: the Office of the Chief of Police which is led by Chief Christopher Parella and Deputy Chief William Nebus, the Patrol Division headed by Captain Christopher Francesconi, the Detective Division led by Captain Bruce Kidman, and the Administrative/Services Division led by Captain Christopher Michael David. Smaller sub-divisions include: the Traffic Division, School Resource Officers, the Special Reaction Team, the Narcotics/Vice Unit, and the Animal Control Division.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

720 ANIMAL SHELTER

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	137,998	140,519	147,873	67,993	146,395	147,868	147,868	147,868
51116	Part Time/Temporary Pay	38,827	34,737	45,000	9,824	21,209	30,420	30,420	30,420
51131	Acting Pay	2,533	1,302	500	340	340	1,324	1,324	1,324
51133	Longevity	8,339	8,480	8,335	-	8,335	7,239	7,239	7,239
51201	Overtime	15,631	12,897	15,000	5,682	10,719	15,000	15,000	15,000
52101	Health Insurance	30,923	30,244	30,128	17,039	35,248	-	33,678	33,678
52102	Life Insurance	-	-	-	-	-	-	1,320	1,320
52103	Dental Insurance	-	-	-	-	-	-	1,130	1,130
52108	Employee Assistance	-	-	-	-	-	-	-	-
52110	Health CoShare	(4,027)	-	(4,400)	(1,970)	(4,363)	-	(4,767)	(4,767)
52112	Clothing Allowance	1,300	2,175	1,200	-	1,175	1,200	1,200	1,200
52208	MERS Pension	30,474	37,649	36,566	16,517	36,026	34,307	34,307	34,307
52301	FICA/Medicare	13,833	-	16,078	6,697	14,004	15,442	15,442	15,442
53000	Purchased Professional Service	13,824	10,654	10,000	4,745	8,739	10,000	10,000	10,000
53705	Postage	53	28	50	3	7	50	50	50
53706	Food	672	711	1,000	410	804	1,000	1,000	1,000
54310	Repairs - Building	174	-	-	-	-	10,000	10,000	10,000
54402	Water	1,402	1,632	1,100	746	2,576	1,500	1,500	1,500
54403	Telephone/Communications	729	601	750	-	-	750	750	750
55501	Printing - Forms	600	351	500	338	507	500	500	500
55800	Travel and Training	-	-	250	-	-	250	250	250
56100	General Office Expense	1,547	1,269	750	568	853	1,000	1,000	1,000
56112	Uniform/Apparel Supplies	845	-	1,000	533	799	1,000	1,000	1,000
56209	Heating Gas/Oil	1,182	3,749	5,000	1,594	2,736	5,000	5,000	5,000
56211	Gas, Oil, Lubricants	3,351	1,677	3,000	-	-	3,000	3,000	3,000
56215	Electricity	8,402	4,185	7,500	3,908	6,652	7,500	7,500	7,500
56219	Supplies - Cleaning	6,342	3,553	5,000	963	2,412	5,000	5,000	5,000
57301	Repairs - Vehicles	1,097	-	1,000	-	-	1,000	1,000	1,000
57305	Repair & Maintenance -Equipm	545	1,972	2,000	698	1,607	2,000	2,000	2,000
	TOTAL	316,596	298,385	335,180	136,628	296,780	302,350	333,711	333,711

STAFFING	2017	Proposed
Position	Totals	Totals
ANIMAL CONTROL SUPERVISOR	1	1
ANIMAL CONTROL OFFICER PNDKPR	1	1
ASSISTANT POUNDKEEPER	1	1
-	-	-
-	-	-
Totals	3	3

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2018

730 HARBOR MASTER

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51116	Part Time/Temporary Pay	24,492	26,497	28,000	9,231	20,000	28,000	28,000	28,000
52301	FICA/Medicare	-	-	-	235	1,077	2,142	2,142	2,142
53705	Postage	199	198	250	168	256	-	-	-
54300	Repairs & Maintenance	9,394	11,640	9,500	-	12,304	10,000	10,000	10,000
54403	Telephone/Communications	1,391	722	1,500	270	954	2,000	1,500	1,500
55800	Licenses and Permits	50	50	50	50	50	50	50	50
56100	General Office Expense	772	601	1,000	753	1,101	500	500	500
56211	Gas, Oil, Lubricants	1,634	2,257	3,000	-	-	2,500	2,500	2,500
56219	Supplies - Cleaning	-	-	-	-	-	-	-	-
58102	Dues & Fees	-	-	50	-	-	50	50	50
58104	Docking Fees	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
	TOTAL	43,932	47,965	49,350	16,707	41,742	51,242	50,742	50,742

STAFFING	2017	Proposed
Position	Totals	Totals
Harbor Master Annual Salary	1	1
Asst. Harbor Masters	3	3
Pump Out Operator	1	1
-	-	-
-	-	-
Totals	5	5

FIRE DEPARTMENT

Oscar M. Elmasian
Chief of Department

The Fire Department's primary mission is to protect the lives and property of the citizens of East Providence. This is accomplished through the delivery of emergency medical services, fire suppression operations, and fire prevention activities. Additionally, the Department provides hazardous materials control, technical rescue and maritime safety operations. The Fire Department is a highly cross-trained public safety agency that responded to over 11,000 incidents last year.

The Fire Department is strategically placed within the City to rapidly deploy resources in times of emergency need. East Providence Fire Department stations are located at: Station 1 – 913 Broadway, Station 2 – 329 Bullocks Point Ave., Station 3 – 30 North Broadway, Station 4 – 66 Wampanoag Trail. The Department currently protects the City with 5 engine companies, 2 ladder companies, 3 advanced life support rescues, and several support vehicles.

The Department, when fully staffed, consists of 120 employees whom operate under the supervision of the Chief of Department. The Chief coordinates all emergency medical services, fire control and prevention activities. The Department also assists in master planning with other City departments and agencies to ensure the citizens are afforded the highest degree of protection against natural and man-made disasters. The Fire Department operates within the National Incident Management System which includes working collaboratively with other emergency service personnel at the local, state, and federal levels.

In an effort to increase the professional standard of the Department, our personnel have attained several additional certifications to ensure that the citizens have the best trained personnel. The Department continues to encourage personnel to further their professional development in doing so several members have advanced their pre-hospital care licenses from EMT- Cardiac to the Paramedic level. Also, several personnel continue to take fire suppression and technical rescue courses leading to advanced certifications.

The Fire Department has established itself as a leading public safety agency within the State of Rhode Island. The Department operates as part of the Port of Providence Marine Strike Team which is tasked with protecting surrounding coastal waters. In an effort to further protect the citizens the Department is also a member of the flammable liquid taskforce. Designated as one of the state's regional hazardous materials teams, the Department provides mitigation operations to the East Bay and surrounding areas. In addition the Department is one of a small percentage of departments to have a functioning technical rescue team. Through the American Heart Association Mission Lifeline program our emergency medical services division has been recognized nationally for our ability to recognize and treat heart attack victims.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

750 FIRE

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	6,624,966	6,969,741	7,329,632	3,296,584	7,203,312	8,844,375	7,476,225	7,476,225
51114	Holiday Pay	421,823	459,124	488,624	217,834	461,012	582,935	573,654	573,654
51116	Part Time/Temporary Pay	-	-	-	-	-	-	-	-
51119	Detail Pay	9,092	13,840	17,000	7,028	17,165	17,000	17,000	17,000
51131	Acting Pay	410,647	362,270	382,968	132,511	293,393	496,714	432,000	432,000
51133	Longevity	433,523	426,167	422,955	2,367	422,955	347,899	347,899	347,899
51201	Overtime	2,852,662	2,129,837	2,355,001	1,067,849	2,827,463	2,385,321	2,576,121	2,576,121
51322	Severance Pay	162,142	173,613	314,376	-	165,613	325,000	250,000	250,000
52101	Health Insurance	1,369,100	1,401,383	1,367,049	763,513	1,471,163	1,703,488	1,608,262	1,608,262
52102	Life Insurance	31,140	-	31,680	-	31,680	32,580	32,580	32,580
52103	Dental Insurance	-	-	-	-	-	94,445	94,445	94,445
52110	Health CoShare	-	-	-	(582)	(3,653)	(4,072)	(4,072)	(4,072)
52112	Clothing Allowance	135,019	184,425	153,569	35,825	98,047	183,073	178,825	178,825
52208	MERS Pension	38,398	47,751	47,428	23,768	49,567	97,483	19,125	19,125
52209	Local Pension	4,752,550	5,101,052	4,800,000	2,243,948	4,845,793	5,324,991	5,324,991	5,324,991
52301	FICA/Medicare	169,876	168,375	168,601	72,430	165,039	204,698	189,019	189,019
52917	Tuition/Education	5,717	5,887	7,500	-	3,750	17,500	17,500	17,500
53000	Purchased Professional Service	150,678	140,200	164,950	48,944	167,798	189,500	161,000	161,000
53705	Postage	878	1,203	1,000	211	649	1,200	750	750
54310	Repairs - Building	107,200	91,791	162,300	22,100	83,435	374,500	149,500	149,500
54321	Maintenance - Signal System	-	-	1,000	-	-	1,000	1,000	1,000
54402	Water and Sewer	17,265	16,090	18,000	3,153	13,341	22,000	22,000	22,000
54403	Telephone/Communications	16,657	17,879	28,000	8,608	19,402	70,300	70,300	70,300
54600	Rentals	5,848	2,924	6,500	-	-	7,000	7,000	7,000
55000	Program Costs	-	-	-	-	-	-	-	-
55400	Advertising, Printing	610	310	1,600	950	1,763	1,700	1,700	1,700
55800	Travel and Training	10,532	6,792	25,650	5,480	14,851	17,200	14,700	14,700
55810	Unreimbursed Medical	35,259	2,225	132,600	-	66,300	85,010	56,410	56,410
56100	General Office Expense	4,117	7,866	6,000	1,431	8,821	7,500	7,500	7,500
56101	Supplies - Fire	2,043	4,305	17,000	3,282	10,737	17,000	15,000	15,000
56102	Fire Fighting Equipment	40,925	69,308	101,930	41,181	87,996	140,980	106,000	106,000
56103	Fire Prevention	-	-	-	-	-	-	-	-
56104	Hazmat Expenses	-	-	-	-	-	-	-	-
56112	Uniform/Apparel Supplies	60,091	82,655	122,670	597	75,981	93,314	45,700	45,700
56115	Medical Supplies	53,998	73,819	70,000	26,260	68,163	80,000	80,000	80,000
56209	Heating Gas/Oil	62,628	44,650	60,000	20,197	31,750	72,000	60,000	60,000
56211	Gas, Oil, Lubricants	99,952	71,958	75,000	35,490	93,451	85,000	85,000	85,000
56215	Electricity	98,180	67,929	110,000	35,273	77,460	112,000	112,000	112,000
56218	Supplies - Electrical	712	443	2,500	410	879	2,800	1,100	1,100
56219	Supplies - Cleaning	14,534	11,262	11,000	5,017	13,919	14,000	14,000	14,000
56400	Books	145	254	4,500	900	1,349	4,500	1,500	1,500
57301	Repairs - Vehicles	123,863	149,746	164,705	54,344	179,616	142,000	142,000	142,000
57305	Repair & Maintenance -Equipm	32,045	27,905	39,700	30,006	41,667	61,650	61,650	61,650
58102	Dues & Fees	1,370	2,277	2,500	655	1,919	2,500	1,500	1,500
	Transfer Out	-	-	-	-	-	-	-	-
	TOTAL	18,356,185	18,337,256	19,215,488	8,207,564	19,113,548	22,258,084	20,350,884	20,350,884

STAFFING	2017	Proposed
Position	Totals	Totals
FIRE CHIEF	1	1
BATTALION CHIEF	4	4
FIRE CAPTAIN	9	9
FIRE ALARM INSPECTOR	1	1
FIRE LIEUTENANT	23	23
DISPATCHERS		
FIREFIGHTER	75	75
FIREFIGHTER 20+ YEARS		
FIRE PREVENTION SECRETARY	1	1
CHIEF'S AIDE	1	1
FIREFIGHTER 31st class (step D & E)		
FIREFIGHTER- 32nd Class (step C & D)		
Totals	115	115

RECREATION DEPARTMENT

Diane Sullivan

Director

The East Providence Recreation Department is committed to providing access to affordable recreation programming and cultural outlets and strives to promote healthy lifestyles for residents. For a modest fee, there's a variety of fitness, social and artistic programs for citizens of all ages. One can learn to line dance or take in a show at the PPAC. There are programs promoting quality family time and those that allow parents to have a night out while kids have fun at the Recreation Center! The Pierce Field complex facilities include a walking track, basketball and tennis courts. The site also boasts playground and picnic areas that are very popular birthday party rentals! "Townie Pride Park", located behind Pierce stadium, is one of the newest jewels to the City's parks system that offers serene views of the pond, a walking trail and art work dotting the property.

Funding from local businesses enabled the Recreation Department to produce an outstanding musical lineup during this summer's "Concerts in the Park" series. Nine weeks of entertainment featuring rock, oldies, jazz and folk performers were held at the beautiful Rose Larisa Memorial Park in the city's Riverside section.

The business community again stepped up and sponsored East Providence's Independence Day celebration. The festivities which featured music, food vendors and fireworks display was a spectacular event that drew record crowds!

Partnering with social service agencies and the business sector, the Recreation Department was able to expand the Summer Food Service Program, (SFSP), to four city parks this summer. Youth and teens 18 and younger were served free, nutritious meals weekdays from June 26 – August 25, 2017.

The Recreation Department is working to increase online capabilities in order to make it as convenient as possible for the public to register for activities, obtain permits and rent venues. The results are already being felt as over 75% of last season's WinterFest tree sponsors and Summer Campers registered and made purchases online.

In the coming year, the East Providence Recreation Department is seeking to repair amenities at the Pierce Field complex, expand after school programming and continue to advocate for improved recreation facilities.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

800 RECREATION

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	273,876	281,861	293,568	136,432	294,139	292,878	292,878	292,878
51116	Part Time/Temporary Pay	173,842	182,205	180,000	50,405	188,211	185,000	185,000	185,000
51133	Longevity	21,646	22,271	21,646	-	21,646	23,250	23,250	23,250
51201	Overtime	9,726	6,854	10,000	1,550	9,224	10,000	10,000	10,000
51322	Severance Pay	-	-	-	-	-	-	-	-
52101	Health Insurance	81,396	80,449	80,206	45,361	93,836	93,794	83,294	83,294
52102	Life Insurance	-	-	-	-	-	2,640	2,640	2,640
52103	Dental Insurance	-	-	-	-	-	5,352	5,352	5,352
52110	Health CoShare	(9,629)	(11,720)	(12,361)	(5,728)	(12,523)	(13,394)	(13,394)	(13,394)
52112	Clothing Allowance	1,450	1,950	1,450	450	1,450	1,450	1,450	1,450
52208	MERS Pension	57,824	74,908	73,827	34,310	73,758	72,994	72,994	72,994
52301	FICA/Medicare	35,815	36,989	37,653	12,707	32,942	39,101	39,101	39,101
53000	Purchased Professional Service	3,468	4,176	4,500	(2,201)	4,802	4,500	4,500	4,500
53705	Postage	806	719	1,000	335	695	1,190	1,190	1,190
53706	Food	1,001	12,918	1,300	-	1,248	1,400	1,400	1,400
54402	Water	12,955	23,454	20,000	207	7,518	30,000	15,000	15,000
54403	Telephone/Communications	1,788	2,105	2,200	672	1,534	2,300	1,500	1,500
54600	Rentals	4,392	4,392	-	2,196	4,392	-	-	-
55000	Program Costs	109	-	-	-	-	-	-	-
55400	Advertising, Printing	635	975	1,300	231	908	1,400	1,400	1,400
56100	General Office Expense	1,754	1,067	1,800	880	1,664	1,800	1,800	1,800
56112	Uniform/Apparel Supplies	-	-	-	-	-	-	-	-
56209	Heating Gas/Oil	336	290	500	145	325	600	600	600
56211	Gas, Oil, Lubricants	5,045	4,288	6,000	1,764	5,505	8,000	6,000	6,000
56215	Electricity	37,485	25,709	30,000	13,533	29,930	33,000	33,000	33,000
56219	Supplies - Cleaning	2,090	1,877	1,530	1,385	2,476	1,530	1,530	1,530
56220	Supplies Recreation	2,803	2,586	3,500	1,047	4,328	4,500	4,500	4,500
57000	Winterfest	5,171	5,503	5,500	6,289	6,723	6,657	6,657	6,657
57001	Fireworks	9,250	7,750	7,000	1,000	-	7,000	7,000	7,000
57301	Repairs - Vehicles	4,276	860	4,500	3,890	6,276	5,500	5,500	5,500
57305	Repair & Maintenance -Equipm	792	4,988	4,725	1,347	1,692	4,725	4,725	4,725
58102	Dues & Fees	-	-	-	-	-	-	-	-
	TOTAL	740,102	779,424	781,344	308,207	782,697	827,167	798,867	798,867

STAFFING	2017	Proposed
Position	Totals	Totals
RECREATION FACILITIES SUPERVIS	1	1
RECREATION DEPARTMENT DIRECTOR	1	1
-	-	-
ADMINISTRATIVE ASSISTANT	1	1
RECREATION CENTER SUPERVISOR	1	1
LABORER	1	1
LANDSCAPE LABORER	1	1
-	-	-
-	-	-
Totals	6	6

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

801 PIERCE STADIUM

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
53000	Purchased Professional Service	6,248	6,353	7,500	2,813	9,996	7,500	7,500	7,500
54310	Repairs - Building	7,979	7,961	8,000	1,333	21,524	10,000	5,000	5,000
54311	Repairs - Equipment	1,998	2,985	2,500	1,135	3,983	3,000	3,000	3,000
55000	Capital - Pierce Field Misc	14,458	5,376	-	-	-	20,000	-	-
	TOTAL	30,683	22,675	18,000	5,281	35,504	40,500	15,500	15,500

STAFFING	2017	Proposed
Position	Totals	Totals
-		-
-		-
Totals	0	0

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

850 CAROUSEL

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017		FY 2018			
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries		80,569	32,760	15,725	33,710	32,760	32,760	32,760
51116	Part Time/Temporary Salary		-	44,827	1,126	36,582	45,701	45,701	45,701
51201	Overtime		-	-	-	-	-	-	-
52101	Health Insurance		-	-	-	8,343	20,955	17,205	17,205
52102	Life Insurance		-	-	-	-	440	440	440
52103	Dental Insurance		-	-	-	480	-	1,150	1,150
52110	Health CoShare		-	-	(349)	(1,520)	-	(2,581)	(2,581)
52208	MERS Pension		-	-	1,309	5,664	-	7,564	7,564
52301	FICA/Medicare		-	5,935	2,242	5,725	6,002	6,002	6,002
53706	Food		1,799	4,000	677	2,262	4,000	3,000	3,000
54301	Restoration		12,515	-	-	-	-	-	-
55401	Advertising		1,895	1,500	230	1,297	2,000	2,000	2,000
56000	Special Events		1,144	-	-	-	-	-	-
56007	Gift Stand Expense		10,586	6,500	2,397	4,418	6,500	5,500	5,500
56215	Utilities		9,456	8,436	3,775	9,824	10,203	8,175	8,175
58000	Fees and Maintenance		8,074	2,500	2,313	3,462	5,006	5,006	5,006
							-		
	TOTAL	-	126,038	106,458	29,445	110,247	133,567	131,923	131,923

STAFFING	2017	Proposed
Position	Totals	Totals
Director	1	1
Totals	1	1

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

900 MISC/GENERAL GOVERNMENT

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
52108	SELF HELP	15,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
52122	Health Benefits - Retirees	7,528,961	7,287,124	4,500,000	756,132	4,500,000	4,500,000	3,300,000	3,300,000
52501	Unemployment	25,234	17,799	-	12,245	15,981	25,000	25,000	25,000
53000	Health Police/Fire Beneficial	-	60,383	-	20,928	-	-	-	-
53101	Health Allocation	-	-	-	533,047	-	-	-	-
53102	Life Ins Allocation	-	188,211	167,500	109,443	187,640	-	-	-
53103	Medicaid Penalty	5,475	5,974	-	3,315	-	6,000	6,000	6,000
53104	Workers Comp	136,536	124,792	-	35,650	-	596,613	596,613	596,613
53105	Workers Comp Reimb	-	-	-	-	-	-	(200,000)	(200,000)
53400	Professional Services	405,001	362,746	282,000	153,071	442,583	250,000	250,000	250,000
53401	Grant Matching Fees	3,000	25,000	15,000	-	56,612	15,000	15,000	15,000
54910	Rent	-	-	-	-	-	3,000	3,000	3,000
55201	Liability Insurance	803,850	728,368	731,409	3,648	699,905	730,000	730,000	730,000
58101	Benefit Coordination	-	-	20,000	-	-	20,000	-	-
58102	RI League of Cities & Towns	-	-	19,383	-	19,383	19,383	19,383	19,383
58105	Conservation Committee	-	-	25	-	25	200	-	-
58106	Beutification Committee	-	-	200	-	200	200	-	-
58107	Economic Devel. Commission	4,988	6,365	2,500	12,798	227	2,500	-	-
58108	Veterans parade	-	-	63	-	630	630	630	630
58200	1% Capital Reserve	1,017,380	1,017,380	1,506,033	-	1,506,033	1,524,784	1,524,784	1,524,784
58206	Claims & Settlements	218,962	56,548	255,000	39,612	66,968	250,000	500,000	150,000
58900	Minimum Standards	-	-	20,000	-	-	20,000	-	-
58901	Miscellaneous	216,717	(1,189)	-	64,972	236,209	-	385,915	385,915
	TOTAL	10,381,104	9,909,501	7,549,113	1,774,861	7,762,396	7,993,310	7,186,325	6,836,325

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2018

905 DEBT SERVICE

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
58507	2007 1.6 RIHEBC BOND	178,000	170,595	166,400	163,200	166,400			
58508	2010 7.777 RIHEBC BOND	814,334	702,572	867,730	690,362	867,730	855,846	855,846	855,846
58509	2010 3.955 RIHEBC BOND	377,265	229,902	382,235	321,117	382,235	382,925	382,925	382,925
58510	2012 15M RIHEBC BOND	1,080,300	1,082,832	1,086,550	863,253	1,086,550	1,087,350	1,087,350	1,087,350
58511	2010 5M GO BOND	423,750	413,750	403,750	76,875	403,750	393,750	393,750	393,750
58512	QSCB SUBSIDY	-	-	(274,958)	-	(274,958)		-	-
58513	SYNC BOND	3,726,519	3,726,519	2,296,294	-	2,296,294	3,726,519	2,296,294	-
58514	LIBRARY SHARE OF BONDS	-	-	(114,011)	-	(114,011)	(114,011)	(114,011)	(114,011)
58515	STATE ROAD BIRDGE REVO	135,705	140,077	140,453	13,227	140,453	140,379	140,379	140,379
58516	2014 REFUNDING BOND 99-C	1,085,421	1,921,331	2,114,991	136,776	2,114,991	2,035,736	2,035,736	2,035,736
58599	BOND/TAN FEES	75,827	32,586	50,000	21,300	48,806	50,000	50,000	50,000
58601	TAN Interest	70,000	78,540	150,000	-	98,115	100,000	100,000	100,000
58602	Lease	56,533	-	-	-	-			
58603	Lease - DPW	93,036	-	-	-	-			
	2018 3M ROAD BOND					-		249,835	-
	TOTAL	8,116,690	8,498,704	7,269,434	2,286,110	7,216,355	8,658,494	7,478,104	4,931,975

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

910 CAPITAL

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
59170	Capital - IT		102,389	-	-		-	-	-
59300	Capital - Planning	3,500	5,419	90,000	-	15,000	100,000	100,000	100,000
59550	Capital - Library		-	-	-		-	-	-
59610	Capital - Engineering	45,312	3,790	50,000	9,618	121,448	100,000	100,000	100,000
59630	Capital - Highway	140,000	633,988	-	44,820	44,820	10,000	10,000	-
59660	Capital - Public Buildings	70,262	105,461	250,000	53,526	250,000	200,000	200,000	200,000
59670	Capital - Central Garage		-	-	-	-	250,000	250,000	250,000
59700	Capital - Police		99,032	30,000	-	30,000	-	-	-
59720	Capital - Dog Pound		2,499	-	-	-	-	-	-
59750	Capital - Fire	702,968	50,183	-	3,998	-	-	-	-
59800	Capital - Recreation		-	8,000	-	8,000	-	-	-
59801	Capital - Pierce Field	-	-	-	-	-	-	-	-
59840	Capital - Parks	14,969	32,153	123,000	(12,200)	123,000	90,000	90,000	-
59850	Capital - Carousel		25,633	-	-	-	-	-	-
59901	Capital - School	-	200,000	200,000	89,775	200,000	200,000	200,000	200,000
59902	Lease	-	-	247,967	247,966	247,967	-	-	-
59903	Capital - DPW	-	83,687	450,000	41,670	250,000	550,000	550,000	2,946,294
59999	Capital - Carryover	180,680	15,224	-	-	327,526	-	-	-
	CARRYOVER				84,224				
	TOTAL	1,157,691	1,359,458	1,448,967	563,397	1,617,761	1,500,000	1,500,000	3,796,294

CITY OF EAST PROVIDENCE

DEPARTMENT OF PLANNING

MEMORANDUM

August 28, 2017

To: Timothy Chapman, City Manager
City Council

From: Planning Department

Re: **Planning Board Recommendation: Fiscal Year 2018 Capital Improvement Budget and Five-year Capital Improvement Program**

Introduction

Under the terms of the Revised Ordinances of the City of East Providence (Sec. 2-172), the Planning Board: *"Shall recommend to the city manager, for inclusion by the manager in his annual budget, a capital program of proposed capital projects for the five fiscal years, next succeeding the budget year, the proposed projects to be arranged in order to preference with recommendations as to which projects should be constructed and in which year"*.

This memo includes the recommendation of the Planning Board to the City Council with regard to the Fiscal Year (FY) 2018 Capital Improvement Budget. The Planning Board's recommendation is one of the primary considerations in the formulation of the City Manager's recommended FY 2018 Capital Budget. "Capital Projects", for this purpose, are generally considered to be projects or equipment purchases that are major and non-routine. These include building improvement projects, other infrastructure and drainage projects, and equipment and vehicle upgrades and/or replacement; any of which could have a significant impact on the capital assets of the municipality.

A separate memo and spreadsheet, enclosed with this memo, outline and itemize the complete compilation of Capital Improvement requests for the upcoming five fiscal years starting with FY 2018.

Financial Findings from the 2018 Capital Improvement Project Solicitation Process

The total estimated cost of all Capital Improvements submitted for FY 2018 is **\$8,267,000** (see enclosed 8.5 x 11 FY 2018 Capital Improvement Budget chart). Of this total, **\$1,600,000** in grant, bond, and local enterprise funding, has either been approved or applied for, leaving a total of **\$6,667,000** in submitted projects for FY 2018 for which City Capital Budget funding is requested.

Recommendation Capital Budget Allotment for FY 2018

The City Finance Director has recommended a City Capital Budget for FY 2018 in the amount of **\$1,500,000**.

FY 2018 Capital Improvement Budget Development and Recommendation Process

The steps in deriving this FY 2018 Capital Budget Recommendation and longer-term Capital Improvement Program information are as follows:

1. The Planning Department, as staff to the Planning Board, solicited capital project proposals for the upcoming five (5) fiscal years with an emphasis on projects for FY 2018. Also requested was a Department/Division priority and a proposed year for execution for each individual project,
2. The Planning Department compiled all requests over five years. This compilation is the basis of an ultimate five-year Capital Improvement Program (see 11" x 17" spreadsheet included in enclosed 5-year Capital Improvement Program memo). On the five-year chart, the list for Year One (FY 2018) became the menu from which projects are recommended for City capital funding for the upcoming fiscal year. Chart 1 is an edit version of the 5-year spreadsheet which indicates all projects proposed for FY 2018 *only*.
3. The Planning Department prepared an *advisory* memo to the Planning Board regarding their FY 2018 Capital Budget recommendation in consultation with the City Manager and Finance Director. This memo was forwarded to the Planning Board for consideration at their meeting of July 19, 2017, and is enclosed with this recommendation.
4. The Planning Board, at the July 19 meeting, was asked for their comments and input regarding the FY 2018 Capital Budget. The Board has the option to move on a recommendation at the time, or to request more information and make a recommendation at a later meeting. In this case, the Board requested additional information regarding two items on the advisory memo; the Odd Fellows Hall Sale/Rehab Incentive and the Forbes Street Landfill Closure project. These requests required subject-matter experts on both projects who were not present at the meeting, so the Board voted to continue the Capital Budget Recommendation to their August meeting.
5. The requested additional information was made available to the Planning Board for their meeting of August 8, 2017. The Board discussed the items up for consideration and, through the formal motion process, voted to recommend an FY 2018 Capital Improvement Budget as below.

Note: The Planning Board-recommended Capital Budget as is subject to modification by the City Manager in coordination with the City's Finance Department, and can be further modified by the City Council. The Capital Budget is ultimately approved by the Council as part of the City's total Fiscal Year 2018 budget.

FY 2018 Capital Improvement Budget – Planning Board Recommendation

<u>Recommended Capital Improvement</u>	<u>FY 2018 Project Cost</u>	<u>Notes</u>
Planning- Oddfellows Hall Purchase/Rehab Incentive	\$ 100,000	Avoid loss of bldg.
DPW Central Garage- Replace Fuel Tank	\$ 250,000	DEM mandate
DPW Engineering- Forbes St. Landfill Closure	\$ 100,000	Solar project need
DPW Highway- Road Resurfacing	\$ 550,000	Ongoing program
DPW Highway- Roller Trailers	\$ 10,000	Equip. replacement
DPW-Parks- Pickup Trucks/Scag Mowers	\$ 90,000	Equip. replacement
DPW-Public Bldgs.- Pierce Field Complex	\$ 100,000	Stadium/ball fields
DPW Public Bldgs - Discretionary	\$ 100,000	Vehicles/equipment
Schools- Silver Spring Parking Lot	\$ 200,000	Replace pavement
Total	\$1,500,000	

Following is a breakdown of the individual items by Department as recommended by the Planning Board.

Planning Department

Odd Fellows Hall Purchase and Rehab Incentive \$100,000

Located at 63-65 Warren (Map 106, Block 22, Parcel 13), the Odd Fellows Hall is a National Historic Register property that was acquired by the City after the conclusion of tax lien proceedings in 2012. The property, a 2.5 story, 12,000 square foot building is in an extremely degraded condition and is in danger of complete loss if immediate restoration action is not taken. A purchase and rehab proposal has been submitted and is under consideration by the City. Full rehabilitation of the structure is expected to be at least \$2,000,000, with potential funding coming from a variety of public and private funding options. A Development Agreement between the prospective developer of the Odd Fellows Hall and the City represents a cooperative public/private partnership effort to preserve this unique historic building through a complete renovation/restoration effort. The \$100,000 will be utilized in the renovation of the building, with suggested tax revenue generation payback into the City's Capital fund until the \$100,000 is paid off. Protections will be in place to ensure that the City's investment will be dependent upon the developer realizing enough additional financing to pursue the project.

Note: The initial City Capital Budget request for this item was \$200,000; after thorough discussion and the receipt of additional information from the Planning Department, the Planning Board chose to retain this item but reduce the recommended FY 2018 Capital Budget allocation to \$100,000. *Item submitted by the former Director of Planning and the Acting Director of Planning.*

Department of Public Works- Central Garage

Fuel Tank Replacement \$250,000

The 20,000-gallon underground fuel storage tank at the Central Garage is mandated by the RI Department of Environmental Management by late December of this year. The tank would be replaced by a DEM-compliant above-ground storage tank. In 2016, \$200,000 in City capital funding was allotted to this project. Thus far, just under \$50,000 has been spent on engineering

services for this project. The total project estimate based on the scope of work, which includes a vapor recovery system and upgrades to the fuel pumping system, is \$400,000. Completion of this project will prevent environmental damage from leaks and will also avoid possible fines from DEM. *Item submitted by the Director of Public Works and the Central Garage Superintendent.*

Department of Public Works- Engineering Division

Forbes Street Landfill Closure \$100,000

Phase Two of the Forbes Street Solar Project is well into the Final Plan process. Phase Two will more than double the electric generation capacity of the total project within a slightly smaller “footprint” due to recent improvements in technology. The revised solar lease from Phase Two of the Solar Project will double the annual lease payment to the City from \$75,000 to \$150,000, but the City is obligated to close and cap the affected portion of the former landfill in order for the project to proceed. The landfill closure project would consist of screening available material, purchasing some new material, grading, and seeding to prevent erosion of the new cap. More than 50,000 square yards of material need to be moved. Also needed is material for the perimeter access roadway and for proper drainage, which would also ensure compliance with DEM requirements as spelled out in the property’s overall Master Plan. The requested \$100,000 in FY 2018 Capital funding would be added to prior-approved funding and enable project completion. The increase in lease payments to the City as a result of the Phase Two expansion will pay off the cost of the landfill closure within two years. *Item submitted by the City Engineer*

Department of Public Works- Highway Division

Road Resurfacing \$550,000

As noted above, there is great need and also substantial local interest in continuing a program of street improvements that has gotten underway over the last couple of years. The recommended funding amount represents the minimum recommended to execute the program of street repair and repaving that is planned by the Public Works Department.

Note: The initial suggested City Capital Budget allocation for this item was \$500,000. The Planning Board chose to take \$50,000 of the \$100,000 reduction in the Odd Fellows Hall request and allocated it to this item, hence the \$550,000 total recommendation. *Item submitted by the Director of Public Works and the Highway Division Superintendent.*

Roller Trailers \$10,000

This is one of many requests for funding for equipment replacement that is received as part of the capital improvement planning process annually. This relatively low-budget item provides the Division with a new piece of equipment while financially fitting into this initial advisory total City capital budget recommendation. *Item submitted by the Highway Division Superintendent.*

Department of Public Works- Parks Division

Equipment- Pickup Trucks and Seag Mowers \$90,000

This expenditure would support the purchase of new equipment for the City’s Parks Division to aid in winter snow plowing operations and in daily parks maintenance year-round. As with the DPW Highway Division, multiple equipment replacement requests are received annually as part

of the Capital Improvement Program process, and many of these same requests have been received annually for many years. *Item submitted by the Parks Division Superintendent.*

Department of Public Works- Public Buildings Division

Pierce Stadium and Other Various Projects \$200,000

The Public Buildings Division has a large number of specific capital needs as evidenced by the 5-year Capital Improvement Proposals spreadsheet, most of which appear year after year. The Public Buildings Division has also submitted a request for funding improvements for the 1930s era Pierce Stadium and the Pierce Field Athletic Complex in general, which remains one of the best athletic facilities in Rhode Island and is also used for civic activities including the Fourth of July celebration and the East Providence Heritage Festival. The Planning Board recommends an allotment of \$200,000 for the Public Building Division including \$100,000 for improvements at the Pierce Field complex including the stadium and \$100,000 for other items at the discretion of the Division.

Note: The initial suggested City Capital Budget allocation for the Public Buildings Division was \$150,000, with \$50,000 toward Pierce Field. The Planning Board chose to take \$50,000 of the \$100,000 reduction in the Odd Fellows Hall request and allocate that to Pierce Field improvements, bringing that total to \$100,000 while retaining the Public Buildings discretionary \$100,000 allocation. *Item submitted by the Public Buildings Superintendent.*

School Department

Silver Spring School Parking Lot \$200,000

The School Department had made about \$1.4 million in school repairs and improvements across the system in each of the last two fiscal years and is anticipating \$1.5 million or more in building improvements in the upcoming fiscal year. In addition to issues within the school buildings, parking areas and walkways at several schools are in substandard condition. The School Department requests City funding for the repair and, in some places, complete replacement of the parking areas and sidewalks around Silver Spring Elementary School. In at least one location alongside the school, the parking lot is down to dirt and stones and the nearby sidewalk is crumbling away. This creates a situation which is a hazard to users and is well out of ADA compliance. The School Department would work with City Public Works to achieve cost savings for the project by contracting this work out in combination with City street paving work. *Submitted by the School Facilities Director and School Department Finance Director.*

Cc: City Council Kim Casci-Palangio, City Clerk Malcolm Moore, Finance Director Paul Luba, Fiscal Advisor	Planning Board Greg Dias, City Solicitor Wayne Barnes, Senior Planner
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Enclosure: Capital Improvement Proposal Chart- FY 2018 including Planning Board recommended items as highlighted.

DMF/wb



Capital Improvement Proposals - FY-2018 including Planning Board Recommendations

Department/Project	Proposed Source of Financing	Fiscal Year 2018	2018 "Cap. Impr. Bdg. Only" Request	Planning Board Recommended FY2018 Cap. Impr. Bdg.	Alternative Financing (proposed or actual-2018)	Notes
FIRE						
Roof Replacement Stations 2 and 3	CB	\$317,000	\$317,000			Strongly recommended for funding in near-future years
Replacement of Rescue 1	CB	\$395,000	\$395,000			
Replacement of Ladder 3	CB	\$1,400,000	\$1,400,000			
Utility Truck	CB	\$60,000	\$60,000			
Fire Department Total		\$2,172,000	\$2,172,000	\$0	\$0	
PLANNING / ECON. DEV. / COMM. DEV.						
Oddfellows Hall Financing/Incentive	CB	\$200,000	\$200,000	\$100,000		Avoid loss of building.
Looff Carousel Restoration Project	CB	\$100,000	\$100,000			
Bus. District Façade Improvement Loan/Grant Pgrm.	CB	\$200,000	\$200,000			
Watchemoket Sq. Enhancement Project	Other	\$75,000	\$0		\$75,000	RI Commerce Comm grant
Riverside Recreation Area (Delle Femine Field)	CB	\$100,000	\$100,000			
Sabin Point Stormwater Improvements	CB/other	\$200,000	\$25,000		\$175,000	Secured/potential future DEM grants
Planning Department Total		\$875,000	\$625,000	\$100,000	\$250,000	
PLANNING - EMERGENCY MANAGEMENT AGENCY						
Emergency Management Vehicle	Other	\$30,000	\$30,000			Possible surplus city vehicle (?)
EMA Division Total		\$30,000	\$30,000	\$0	\$0	
POLICE						
Station Renovation - Garage	CB	\$300,000	\$300,000			
Police Department Total		\$300,000	\$300,000	\$0	\$0	
PUBLIC WORKS - CENTRAL GARAGE						
Above-Ground Fuel Storage	CB	\$250,000	\$250,000	\$250,000		DEM-mandated project
Central Garage Total		\$250,000	\$250,000	\$250,000	\$0	
PUBLIC WORKS - ENGINEERING						
Forbes Street Landfill Closure	CB	\$250,000	\$250,000	\$100,000		Part of expansion of Solar Project
Pedestrian Signal Improvements	CB	\$50,000	\$50,000			
Engineering Division Total		\$300,000	\$300,000	\$100,000	\$0	
PUBLIC WORKS - HIGHWAY						
Road Resurfacing	CB	\$1,000,000	\$1,000,000	\$550,000		Suggested annual repaving prgm.
3/4-ton Pickup Trucks w/ Plow Package	CB	\$120,000	\$120,000			
(2) 17,500GVW Trucks with Plow Package	CB	\$120,000	\$120,000			
Elgin Street Sweeper	CB	\$200,000	\$200,000			
Replace John Deere Backhoes	CB	\$150,000	\$150,000			
(6) 11' Fixed Wing Snow Plows	CB	\$85,000	\$85,000			
Two (2) Roller Trailers	CB	\$10,000	\$10,000	\$10,000		Long-running replacement request
Highway Division Total		\$1,685,000	\$1,685,000	\$560,000	\$0	
PUBLIC WORKS - PARKS						
Agawam-Finn and Mello Fields- Lights and Poles	CB	\$250,000	\$250,000			
Two (2) One-ton Pickups with Dump Inserts	CB	\$60,000	\$60,000	\$60,000		Two among numerous long running equipment replacement requests
Replace (2) Scag Mowers	CB	\$30,000	\$30,000	\$30,000		
Parks Division Total		\$340,000	\$340,000	\$90,000	\$0	
PUBLIC WORKS - PUBLIC BUILDINGS						
Central Garage Boiler/Water Heater/Heating Controls	CB	\$150,000	\$150,000			At discretion of DPW Public Buildings Division
Senior Center HVAC	CB	\$50,000	\$50,000			
Senior Center Boiler	CB	\$50,000	\$50,000	\$100,000		
Central Garage Life and Fire Safety Improvements	CB	\$250,000	\$250,000			
City Hall New Carpeting	CB	\$30,000	\$30,000			
Pierce Field Facilities Upgrades	CB	\$50,000	\$50,000	\$100,000		
Public Buildings Division Total		\$580,000	\$580,000	\$200,000	\$0	
PUBLIC WORKS - WATER UTILITIES						
Providence Pipeline Inspection	Other	\$1,000,000	\$0		\$1,000,000	RI Infrastructure Bonds
Meter Replacement Program	Other	\$350,000	\$0		\$350,000	Water Enterprise Fund
Water Utilities Total		\$1,350,000	\$0	\$0	\$1,350,000	
RECREATION						
Pierce Playground Shelter/Pavilion		\$35,000	\$35,000			
Recreation Department Total		\$35,000	\$35,000	\$0	\$0	
SCHOOL DEPARTMENT						
Silver Spring Parking Lot and Sidewalks	CB	\$350,000	\$350,000	\$200,000		Suggest merging project into pgrm. of City street repairs/repaving.
School Department Total		\$350,000	\$350,000	\$200,000	\$0	
All-Department Totals		\$8,267,000	\$6,667,000	\$1,500,000	\$1,600,000	

Note:

Individual projects recommended for FY 2017 funding are shaded in yellow.

CITY OF EAST PROVIDENCE

DEPARTMENT OF PLANNING

MEMORANDUM

August 18, 2017

To: Timothy Chapman, City Manager
City Council

From: Planning Department

Re: **FYI: Five-Year Capital Improvement Program Summary Enclosure –
FY 2018 through FY 2022**

Introduction

This memo and spreadsheet are enclosed with the FY 2018 Planning Board Recommendation for your information. It includes a generalized discussion of recommended City projects and commodity purchases spanning the upcoming five fiscal years starting with FY 2018 beginning on November 1, 2017, and an itemized spreadsheet compiled from all City Departments and Divisions who submitted capital items for capital budget consideration.

Financial findings from the FY 2018-2022 Capital Improvement Planning Process

The total estimated Five-Year Capital Improvement Program expenditure for all City Departments and Divisions for the period from FY-2018 through FY-2022, if every Department-submitted initiative were to be completed, is **\$50,704,000**. Of this total, the estimated City Net Capital Expenditure would be **\$32,354,000**. The difference in these figures, totaling **\$18,350,000**, is accounted for by numerous proposed grant-funded, department-funded, or otherwise alternatively-funded projects. Much of this difference is accounted for by the Water Utilities Division “Water Enterprise Fund” and the 2014 Water Infrastructure bond; but numerous other alternative funding sources also figure into the mix. City staff have worked diligently to seek and acquire funding for many capital projects and this effort will continue.

Generalized Overview of Submitted Capital Improvement Projects by Department

Fire: Fire Department capital requests center around a long-term program of apparatus and equipment replacement to ensure that the Department’s resources are up to date, and that time and money are not wasted down the road due to equipment down-time and the need for multiple emergency purchases. This program includes rescue vehicles, engines, a utility truck, self-contained breathing apparatus and, later down the road, a new Special Hazards Vehicle. The replacement of Rescue 1 is an especially high priority item for the department in the short term. Due to the nature and size of the equipment, fire vehicles are among the most expensive of all City obligations. The Fire Department also has some physical plant shortfalls including the need for new roofing at Station 2 in Riverside and Station 3 in Rumford. It is strongly recommended that capital funding for Rescue 1 and/or the roof repairs be provided in a near-future year. Other

needs at Station 2 are now addressed including a women's rest room and lockers, but this 1974 facility is still in need a number of additional upgrades.

Planning: Several Planning Department projects, and Department-supported projects on behalf of other City Departments, are proposed for funding. There remains strong community interest in the resurgence of both Riverside Square and Watchemoket Square, and in improving connectivity from Watchemoket Square to the Bold Point Waterfront District. Expert assistance regarding marketing analysis and pedestrian connections would aid the department in increasing social and economic activity in these neighborhoods. The Department also requests funding to support the sale of the historic Oddfellows Hall at 65 Warren Avenue to save the building and increase its utility and value to potential investors. Other funding requests would support continued improvements at the Riverside Recreations fields behind Riverside Middle School, seed-funding for business streetscape enhancements across the City, building repairs at the Looff Carousel, and a major stormwater improvement project at Sabin Point. The latter project has the potential for significant support from RIDEM and grant proposals are in the works.

Planning - Emergency Management Agency (EMA): Nearly all communities large and small in Rhode Island have a dedicated vehicle for Emergency Management use; generally a small truck, SUV or crossover so as to facilitate use during and in the aftermath of severe weather. EMA is seeking project proposals for a FEMA grant opportunity with mitigation of terrorism threats as primary focus; such projects could include a cybersecurity initiative, on-site security systems, and communications improvements, among others.

Police: Police capital needs largely revolve around needed physical upgrades to the Police Station at 750 Waterman Avenue and to the Police Station property. The Department has outgrown the station from both an administrative and operational standpoint. In the short-term, the Department wishes to renovate and increase the size of the station's garage, and would like to perform what would be a multi-year project to expand the size of the station within the current building footprint to the extent possible. Also requested is rehabilitation and if necessary remediation of the former firing range, as Police now have to rent space for this function.

Public Works – Engineering: The Division has proposed two projects for 2018. Phase two of the Forbes Street Solar Project has received Preliminary Plan approval with minimal administrative work needed to issue Final plan approval. What is needed to actually execute the project is the closure/capping of the portion of the landfill where the new solar panels will be installed. Another project suggested for as soon as possible is the installation of pedestrian signals at Warren Avenue and First Street, and at Pawtucket Avenue and Pleasant Street in Rumford. The former project is especially timely given the increase in pedestrian and bike crossings with the new Washington Bridge bike path, and increased activity in general in the Watchemoket Square area. Both projects have been studied and the Division is ready to purchase and install the signals when funding is available. The Division will work with RIDOT officials on the necessary state approvals.

Longer-term Engineering Division proposals include numerous street and drainage-related projects. Among these are the installation of sewer lines where they are lacking in the general area of the corner of Taunton and Pawtucket Avenues, along with improvements to drainage at scattered chronic street flooding locations and across the Southeast Drainage Area.

Public Works – Highway: Resident interest in improving the condition of the City’s streets remains very high. A quality street network improves perception of the City as a whole for both residents and visitors alike and assists in promoting economic development. East Providence has 160 miles of streets and many are in need of repair and in some cases pavement replacement. Progress has been made in recent years, but there are many more street improvement needs and the establishment of reliable annual funding for street improvements is a step in the right direction. DPW recommends minimum funding of \$1 million per year to continue a program of City-wide improvements.

Other Highway Division Capital Budget requests revolve around the replacement of trucks, plows and other heavy equipment. Planning strongly recommends increased capital funding in future years for the upgrade and replacement of Highway Division equipment.

Public Works – Parks: Items on the Parks project/purchase list include the replacement of the overhead lights at the two heavily-used ball fields at Agawam Playground. This includes modernized lighting that would yield significant energy savings, and replacement of the light towers which are currently in a compromised condition. Also requested for funding is the purchase of equipment including new mowers and pickup trucks with dumping inserts. Park and playground projects requested for funding include the installation of ADA-compliant playground “fall protection” material (generally engineered mulch) at several playground sites, repairs to basketball courts, and extensive soccer field improvements at Kent Heights Playground. Annual funding is requested for upkeep and improvements at Pierce Stadium, where the base structure dates back to the original WPA construction from the 1930s.

Public Works – Public Buildings: City facilities in need of infrastructure improvements include the Central Garage, City Hall, and buildings at the Senior Center complex. Three new generator installations are getting underway now at the Senior Center, City Hall, and the Central Garage; the former two are supported by FEMA grant funding administered through the Planning Department. Many additional long-standing infrastructure needs for City buildings still exist. Current high-priority projects include boilers and/or other mechanical/HVAC projects at Breed Hall, the Sweetland House and the Senior Center, with mechanical upgrades also needed at the Weaver Library, City Hall and the Garage in the coming few years. All of these upgrades will result in energy cost savings. City Hall optimally should have fireproof carpeting as a public and employee-safety protection measure and to gain compliance with State and Federal fire safety codes. At the Senior Center, window replacement is recommended on the older portion of the building as another energy saving measure.

Local government facilities throughout the country are increasing their resilience with regard to public facility security. Security cameras have been installed at City Hall and in some City Schools, and optimally should be installed at the Garage. Other forms of “target hardening” may move up the priority ranking in the coming years given the ever-evolving national security landscape.

Public Works – Water Utilities: The Water Utilities Division is continuing major water infrastructure work funded through Rhode Island Infrastructure Bank bonds including work on the high-rise Kent Heights Water Tank, emergency water supply interconnections, and the continuation of City-wide water main cleaning and lining. The combined water quality project

funded through the bond is designed to ensure excellent drinking water quality for many years into the future. Additional projects involving necessary ongoing maintenance are proposed to be self-funded through the Water Enterprise Fund. These measures include incremental replacement of water meters throughout the City, replacement of valves and other water line components, extension of water mains for new development, and truck/heavy equipment replacement as necessary.

Recreation: Department requests center on needs for the City's recreation programming and at the Recreation Center facility. A primary identified recreation need for the City continues to be a new and vastly improved Rec Center. City residents voted for bond issues to support a new Center on two occasions in the past but the project was not executed. Since then, building costs have risen but the Recreation Department still feels that a relatively minimal but functional facility could be built for the original \$5 million, with additional amenities added as funding became available. The Department used some capital funding over the past year to shore up the gymnasium floor at the existing recreation center, which was more of a band-aid than a permanent improvement.

The Department received funding for handicap accessible mini-bus to provide transportation for program users including functional needs individuals for 2017. Funding is requested for the coming year for a new pavilion at Pierce Field, to support the annual summer youth program run by the Department and for general public use.

Senior Center: See items as listed under Public Buildings.

School Department: The East Providence School System has a myriad of capital needs. The School Department Capital Improvement Plan, available on the School department's website and linked to below, contains a basic list of planned projects and costs by school.

http://www.epschoolsri.com/filestorage/157/Five_Year_Plan_by_School.pdf

Numerous projects have been executed at schools throughout the system over the summer, some of which receive funding assistance from the Rhode Island Department of Education, and others that are Department-funded. A project currently in progress supported by funding from the City's FY2017 capital budget is the replacement of all of the seats in the auditoriums at both Martin and Riverside Middle Schools. Seats are on order and are expected to arrive by the end of September. Seat replacement combined with School Department funded work including painting and new soundproofing panels will complete

For FY 2018, the School Department has requested funding assistance from the city for the repair and partial re-build of the parking lot at Silver Spring Elementary School. City Public Works and School Department staff are working together to determine whether cost savings can be realized by combining the Silver Spring project with other paving projects that are planned by Public Works.

DMF/wb

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2018

680 WASTEWATER

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017		FY 2018			
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
40100	INTEREST	35,575	7,667	150	-	-	-	-	-
40109	FIXED SEWER FEE	1,108,071	1,116,625	1,030,000	403,079	1,042,283	1,040,300	1,040,300	1,040,300
40125	SEWER CONSUMPTION	11,283,059	11,804,244	10,787,503	5,065,721	13,050,004	10,922,895	10,922,895	10,922,895
40443	WATER INTEREST	1,505	-	60,000	30,923	83,229	60,000	60,000	60,000
40903	BARRINGTON SEWER	2,206,486	1,397,636	1,632,317	-	-	1,648,640	1,648,640	1,648,640
40904	CESSPOOL FEES	7,308	2,765	5,000	-	-	5,000	5,000	5,000
40905	WASTEWATER PERMITS	18,528	17,676	15,000	-	-	15,000	15,000	15,000
40906	MISCELLANEOUS	183	415	70,000	18,858	21,226	70,000	70,000	70,000
40907	SHINEHARMONY	875	515	800	-	-	800	800	800
40908	QUARTERLY FLOW	29,996	11,803	14,400	-	-	14,400	14,400	14,400
40913	SEWER CONNECTION	36,375	7,500	22,200	15,100	16,227	22,200	22,200	22,200
	TOTAL REVENUES	14,727,961	14,366,846	13,637,370	5,533,681	14,212,969	13,799,235	13,799,235	13,799,235
									-
53000	Purchased Professional Serv	3,883,849	3,896,892	4,013,520	1,987,139	3,961,897	4,067,373	4,067,373	4,067,373
55200	Insurance	201,199	148,323	90,000	5,000	90,298	90,000	90,000	90,000
55400	Advertising, Printing	-	-	-	-	-	-	-	-
55800	Postage	-	-	-	-	35,437	-	-	-
56112	Claims	-	-	-	-	140,769	-	-	-
56215	Electricity	328,308	493,808	500,000	282,270	563,414	525,000	525,000	525,000
57900	DEPRECIATION	2,001,237	-	-	-	-	-	-	-
58311	Bond Principal Pmt	-	-	1,053,601	-	1,053,601	1,084,336	1,084,336	1,084,336
58322	Bond Interest	836,541	794,951	621,821	362,815	692,942	596,001	596,001	596,001
58599	Bond/RICWFA Fees	17,103	2,000	-	1,000	8,750	98,542	98,542	98,542
									-
53000	Purchased Professional Serv	990,017	915,462	1,012,822	462,875	1,007,011	1,026,440	1,026,440	1,026,440
55200	Insurance	186,026	195,699	200,000	27,215	191,121	220,000	220,000	220,000
56215	Electricity	274,977	157,895	250,000	83,588	201,199	225,000	225,000	225,000
57402	Sewer - NBC	3,280,635	3,364,331	3,500,000	1,835,847	3,322,483	3,500,000	3,500,000	3,500,000
58311	Bond Principal Pmt	91,000	-	1,491,350	-	1,292,850	1,523,200	1,523,200	1,523,200
58322	Bond Interest	883,247	926,076	754,256	415,451	781,004	718,143	718,143	718,143
58599	Bond/RICWFA Fees	2,000	2,000	150,000	-	2,000	125,200	125,200	125,200
									-
	TOTAL EXPENSES	12,976,139	10,897,437	13,637,370	5,463,200	13,344,776	13,799,235	13,799,235	13,799,235
									-
									-
	PROFIT/(LOSS)	1,751,822	3,469,409	-	70,481	868,192	0	0	0

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

690 WATER

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017			FY 2018		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MGR	COUNCIL
REVENUE									
40075	MONTHLY INTEREST	6,632					-	-	
40101	WATER CONSUMPTION	5,454,748	6,599,294	6,464,233	3,007,587	6,865,287	7,775,169	7,775,169	7,775,169
40103	WATER MINIMUM CHARGE		1,700	-			-	-	
40105	FINAL READ/CLOSEOUT	12,450	15,650	8,000	-		12,000	12,000	12,000
40106	MISC OTHER CHARGES	20,774	1,181	-	500		500	500	500
40108	WATER SURCHARGE	358,760	372,066	-	185,966	379,507	-	-	-
40130	WATER TURN ON	2,550		1,000	-		-	-	-
40132	FROZEN METER	4,913	3,871	5,087	-		-	-	-
40136	6" FIRE LINE	46,125	45,900	63,150	-		63,150	63,150	63,150
40137	8" FIRE LINE	13,500	13,500	650	-		-	-	-
40138	2" FIRE LINE	500	500	500	-	62,725	-	-	-
40140	10" FIRE LINE	750	750	800	-		-	-	-
40142	FIXED CHARGE	2,275	2,275	1,500,000	535,960	1,337,740	1,573,928	1,573,928	1,573,928
40143	MISCR CHARGE (TAXABLE)	1,528,257	1,148,679	15,000	-		15,000	15,000	15,000
40405	WATER SERVICE CONNECTI	11,964	17,425	3,000	18,875	30,600	15,000	15,000	15,000
40410	SALES OF MATERIALS	3,835	2,968	4,000	1,608	2,147	4,000	4,000	4,000
40418	SHUT OFF CHARGE	1,575	510	600	-		8,000	8,000	8,000
40443	PENALTY INTEREST	140,342	187,081	153,000	66,900	156,060	133,000	186,625	186,625
	TOTAL REVENUES	7,609,950	8,413,350	8,219,020	3,817,396	8,834,066	9,599,747	9,653,372	9,653,372

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

690 WATER

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017		FY 2018			
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MGR	COUNCIL
EXPENSE									
51110	Regular Salaries	1,060,449	1,127,638	1,177,115	552,425	1,183,001	1,306,958	1,306,958	1,306,958
51116	Part Time/Temporary Pay	15,498	15,298	20,000	-	-	16,000	16,000	16,000
51119	Detail Pay	-	-	5,000	-	-	5,000	5,000	5,000
51131	Acting Pay	4,965	2,350	5,000	2,306	6,170	5,000	5,000	5,000
51133	Longevity	65,719	63,535	61,323	-	61,323	69,052	69,052	69,052
51141	STIPENDS	-	-	-	-	-	-	-	-
51201	Overtime	65,064	47,527	60,000	24,836	49,672.30	60,000	60,000	60,000
51322	Severance Pay	-	6,166	-	-	-	-	-	-
52101	Health Insurance	333,160	323,241	277,257	156,804	291,120	336,284	335,909	335,909
52102	Life Insurance	-	-	-	-	-	10,560	10,560	10,560
52103	Dental Insurance	-	-	-	-	6,752	22,179	22,179	22,179
52105	Workers Compensation	-	-	-	-	-	-	-	-
52108	Employee Assistance	-	-	350	-	-	500	-	-
52110	Health CoShare	(47,558)	(51,826)	(44,126)	(21,834)	(46,332)	(51,250)	(51,250)	(51,250)
52112	Clothing Allowance	6,817	12,784	7,242	-	3,222	9,192	9,192	9,192
52208	MERS Pension	249,038	270,846	286,424	122,900	272,103	317,720	317,720	317,720
52301	FICA/Medicare	93,488	105,034	89,691	43,219	92,382	106,833	106,833	106,833
52401	Deferred Compensation	-	-	-	-	-	-	-	-
52902	Employee Assistance	-	-	441	-	-	500	-	-
53000	Purchased Professional Services	174,971	195,741	188,100	92,940	188,100	150,120	50,000	50,000
53705	Postage	21,944	35,109	80,455	8,191	80,455	82,869	82,869	82,869
53706	Food	600	372	400	186	512	500	500	500
54326	Maintenance - Pumping Station	14,487	19,720	40,000	979	32,881	40,000	40,000	40,000
54327	Lab Services	56,732	48,880	60,000	24,779	61,800	60,000	60,000	60,000
54328	River Maintenance	13,000	-	4,500	-	363	5,000	5,000	5,000
54329	RIDH Operating Asst	22,493	22,493	22,493	-	22,493	23,200	23,200	23,200
54330	Maintenance - Meters	9,610	9,712	12,000	1,664	6,229	12,000	12,000	12,000
54331	Maintenance - Hydrants	17,851	54,874	35,000	22,359	25,537	35,000	35,000	35,000
54332	Maintenance - Structures/Improvements	4,165	2,274	10,000	378	9,222	10,000	10,000	10,000
54333	Distrib Mains & Access	-	-	5,000	-	1,246	5,000	-	-
54334	City Services	1,963	437	70,000	-	60,000	35,000	190,120	190,120
54335	Meters	-	-	12,500	-	-	12,500	12,500	12,500
54336	Hydrants	13,427	12,940	15,000	-	12,944	15,000	15,000	15,000
54337	Surcharge	710,230	468,425	-	118,342	379,507	-	-	-
54338	Certifications	-	-	-	-	-	-	-	-
54402	Water - Providence	2,439,098	2,471,714	2,900,000	894,662	2,827,500	2,987,000	2,987,000	2,987,000
54403	Telephone/Communications	20,059	20,855	20,000	8,140	17,379	20,000	20,000	20,000
54601	Rental of Property	-	184	33,000	-	-	33,000	33,000	33,000
54602	Lease Equipment	-	-	-	-	-	-	-	-
54608	Uniforms & Personal Equipment	1,419	2,491	2,000	470	2,118	2,000	2,000	2,000
54628	Pipeline Maintenance	51,939	39,766	60,000	15,523	41,133	60,000	65,000	65,000
54629	Maintenance of Services	63,716	49,339	60,000	32,098	52,277	60,000	60,000	60,000
55111	Fuel	71,883	70,844	70,000	43,598	78,923	75,000	75,000	75,000
55200	Insurance	93,013	93,552	99,000	-	95,960	99,000	99,000	99,000
55810	Travel and Training	2,291	2,296	5,000	1,440	4,479	5,000	5,000	5,000
56101	Office Supplies	2,639	1,813	2,500	1,124	2,466	2,500	2,500	2,500
56209	Heating Gas/Oil	23,136	14,190	30,000	11,261	19,919	30,000	30,000	30,000
56211	Supplies - Small Tools	2,619	2,919	5,000	1,682	3,819	5,000	5,000	5,000
56215	Electricity	37,305	37,292	45,000	19,318	48,223	45,000	45,000	45,000
57301	Vehicle Outside Equipment	-	125,458	160,000	96,000	158,993	175,000	175,000	175,000
57401	Meter Improvement	222,343	271,767	350,000	130,715	301,128	350,000	350,000	350,000

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2018

690 WATER

ACCT #	DESCRIPTION	FY 2015	FY 2016	FY 2017		FY 2018			
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MGR	COUNCIL
57405	Infrastructure	149,231	261,239	500,000	71,718	409,560	970,000	970,000	970,000
57406	Rate Stabilization Fund	-	-	121,000	-	-	126,295	126,295	126,295
57900	Depreciation	637,715	-	164,715	-	-	-	-	-
58101	Dues & Fees	4,913	4,735	5,000	717	6,127	5,263	5,263	5,263
58311	Bond Principal Pmt	-	-	375,000	-	967,154	988,170	988,170	988,170
58322	Bond Interest	393,678	685,630	597,358	432,235	877,699	751,052	751,052	751,052
58333	RICWFA Fees	-	-	-	-	-	109,750	109,750	109,750
58400	Property Taxes	31,657	36,685	34,925	2,371	-	-	-	-
58599	bond Fees	78,607	65,223	77,607	4,000	4,000	-	-	-
58602	Lease	-	-	750	-	-	-	-	-
	TOAL EXPENSES	7,235,375	7,051,560	8,219,020	2,917,546	8,719,558	9,599,747	9,653,372	9,653,372
	TOTAL	374,575	1,361,790	-	899,850	114,508	(0)	(0)	(0)

STAFFING	2017	Proposed
Position	Totals	Totals
Water Superintendent	1	1
Water Meter Supervisor	1	1
Water Utility Sys Supervisor	2	2
Water Utilities Office Manager	1	1
Leadworker	2	2
Utility Recorder/Inspector	2	2
Water Utility Mechanic	4	4
Billing And Customer Service	1	1
Utility Equipment Operator	3	3
Billing And Cust Serv Rep	1	1
Laborer	6	6
Totals	24	24